



## School District of Milton

*Opportunity · Achievement  
Community*

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**Timothy J. Schigur**  
District Administrator

**Mary Ellen Van Valin**  
Director of Business Services

**Susan L. Probst**  
Director of Student Services

**Heather N. Slosarek**  
Director of Curriculum & Instruction

May 29, 2018

# VACANCY NOTICE

### **Job Description:**

The School District of Milton is seeking a flexible and adaptable individual for an **Instructional Aide** position at Northside Intermediate. The employee will be working seven (7) hours per day (thirty-five (35) hours per week). The position will begin August 2018 and will start at 8:30 a.m. and end at 4:00 p.m. A competitive wage and benefits are offered.

### **Qualifications:**

The School District of Milton is seeking individuals who will be able to assist teachers with students, supervise lunches and recesses, and perform clerical/instructional duties as assigned. Candidates should be organized, have strong communication skills, be able to collaboratively work with others and have a valid Wisconsin driver's license.

### **To Apply:**

Submit a cover letter and resume via WECAN (**vacancy id#: 35222**).

### **Application Deadline:**

Submit all materials via WECAN by **June 15, 2018**.

### **District Description:**

The School District of Milton, in an active partnership with families and the community, will work to prepare our students for academic achievement and lifetime success - instilling in students the passion and drive to continue learning for a lifetime. Milton is a strong and growing school community with a committed staff that shares a passion for teaching and learning.

The School District of Milton does not discriminate in any manner contrary to law or justice on the basis of race, color, sex, age, sexual orientation, religion, disability, veteran's status or national origin in its employment opportunities.