



SCHOOL DISTRICT OF MILTON
Milton, Wisconsin

BOARD OF EDUCATION MEETING AGENDA

Monday, May 23, 2016

District Office Professional Development Center – 6:30 PM

- I. Approval of Agenda
- II. Approval of Minutes
- III. Approval of Vouchers
- IV. Public Comment
- V. Student Council Report
- VI. Legislative Issues
- VII. Update on FACT Meetings – Shelly Crull-Hanke
- VIII. Finance Committee Report – Bob Cullen
 - A. Discussion on Milton Pre-Kindergarten (MPK) Staffing and Community Site Stipend
 - B. Discussion and Possible Approval of Bid for the Construction Phase General Contracting Services for the Parking and Traffic Flow Project at Milton East Elementary School From Raymond P. Cattell, Inc. in an Amount Not to Exceed \$568,000 and to Approve the Construction Phase Engineering Services Contract With Strand Associates in an Amount Not to Exceed \$33,000
 - C. Discussion and Possible Approval of a Contract With Strand Associates for Engineering and Design Work on the Parking Lot Expansion and Traffic Flow Project at Schilberg Park in an Amount Not to Exceed \$36,000
 - D. Update on the City of Milton Revised Water Utility Easement at Schilberg Park
 - E. Discussion on ‘Wally’s Music Fest’ Event at Schilberg Park
 - F. Update on District Signage
 - G. Update on WEA Class Action Lawsuit Settlement Regarding the Early Retiree Reinsurance Program (ERRP)
 - H. Update on Moody’s Bond Rating
- IX. Discussion and Possible Approval of 2016-17 Open Enrollment Applications
- X. Discussion and Possible Approval of 2016-17 CESA #2 Contract
- XI. Miscellaneous
 - A. Staffing
 - B. Gifts and Donations
 - C. Meeting Dates

This meeting notice may be supplemented in order to comply with Wisconsin’s open meetings law. If this notice is supplemented, the final notice will be posted and provided to the media no later than 24 hours prior to this meeting or no later than 2 hours prior to the meeting, in the event of an emergency.

SCHOOL DISTRICT OF MILTON
Milton, Wisconsin

BOARD OF EDUCATION MEETING MINUTES

Monday, May 9, 2016

District Office

Board President, Jon Cruzan, called the meeting to order at 6:45 p.m. Board members present: Bob Cullen, Betsy Lubke, Tom Westrick, Shelly Crull-Hanke, Don Vruwink and Karen Hall. Absent: None. Student representatives present: Anna Harvatine and Marci Mitchell-Hallett.

I. Oath of Office – Karen Hall

II. Approval of Agenda

A motion was made by Bob Cullen and seconded by Tom Westrick to approve the agenda as presented. Motion carried.

III. Approval of Minutes

A motion was made by Betsy Lubke and seconded by Don Vruwink to approve the minutes for the regular meeting held on April 25, 2016 as presented. Motion carried.

IV. Approval of Vouchers

A motion was made by Tom Westrick and seconded by Karen Vruwink to approve Bank of Milton vouchers totaling \$867,100.90 representing Funds 10, 20, 50, 80, and 90. Motion carried.

V. Public Comment

VI. Student Council Report

VII. Building/Department Updates

VIII. Update on FACT Meetings – Shelly Crull-Hanke

IX. 2016-17 Board Committees, Building Representatives and WASB Delegates

X. Discussion and Recitation of YWCA ‘Stand Against Racism’ Pledge – Mayor Anissa Welch

XI. Human Resources Committee Report – Betsy Lubke

A. Update on Long-Term Care Plan

B. Discussion on Policy Revisions

NEOLA Section 3000: Professional Staff

NEOLA Section 4000: Support Staff

C. Discussion and Possible Approval of 2016-17 Teacher Compensation Matrices

A motion was made by Betsy Lubke and seconded by Tom Westrick to approve the 2016-17 teacher compensation matrices as presented. Motion carried.

BOARD OF EDUCATION MEETING MINUTES

Monday, May 9, 2016

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D. Discussion and Possible Approval of 2016-17 Teacher Contracts

A motion was made by Betsy Lubke and seconded by Don Vruwink to approve the 2016-17 teacher contracts as presented. Motion carried.

XII. Miscellaneous

A. Staffing

A motion was made by Tom Westrick and seconded by Betsy Lubke to approve the staffing report as presented; including contracts/letters of employment for Cathy Pettibone, Matthew Sperger and Kristin Siskovich. Motion carried.

B. Gifts & Donations

A motion was made by Tom Westrick and seconded by Bob Cullen to accept the following gifts and donations with gratitude:

Consolidated School P.I.E.	\$180.00	Field Trip
Consolidated School Scrip	\$807.68	Field Trips
Consolidated School Scrip	\$333.33	Ken Lonnquist Performance
Harmony PTO/Team Harmony	\$745.84	Ken Lonnquist Performance
Milton East Parents' Group	\$756.71	TV, Video Camera, DVD Drives
P.A.W.S.	\$123.48	Books
P.A.W.S.	\$745.83	Ken Lonnquist Performance
Stark Chevrolet Buick GMC, Stoughton	\$100.00	West Classroom Materials
Community Foundation of Southern WI, Inc. – The Milton Fund	\$675.00	Ken Lonnquist Performance
Friends of Northside	\$1,300.00	6 th Grade Irish Picnic
Friends of Northside	\$895.11	6 th Grade Rascal Trip
Friends of Northside	\$396.96	Art and Music Supplies
Milton Girls' Soccer Booster Club	\$3,295.00	Bus Transportation
Milton Soccer Club	<u>\$2,000.00</u>	Schilberg Park

TOTAL \$12,354.94

Motion carried.

BOARD OF EDUCATION MEETING MINUTES

Monday, May 9, 2016

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C. Meeting Dates

May 11, 2016	FACT Meeting	6:00 p.m.	Milton High School
May 18, 2016	Finance Committee Meeting	1:00 p.m.	District Office
May 18, 2016	Expulsion Hearing	4:30 p.m.	District Office
May 23, 2016	School Board Meeting	6:30 p.m.	District Office-PDC
May 25, 2016	FACT Meeting	6:00 p.m.	Milton High School
June 3, 2016	Human Resources Committee Meeting	1:00 p.m.	District Office

A motion was made by Tom Westrick and seconded by Betsy Lubke to adjourn the meeting at 7:30 p.m.
Motion carried. Meeting adjourned.

Minutes approved May 23, 2016

Jon Cruzan
Board President

SCHOOL DISTRICT OF MILTON
Milton, Wisconsin

BOARD OF EDUCATION SPECIAL MEETING MINUTES
Wednesday, May 18, 2016
District Office

Board President, Jon Cruzan, called the meeting to order at 5:30 p.m. Board members present: Betsy Lubke, Shelly Crull-Hanke, Tom Westrick, Don Vruwink and Karen Hall. Absent: Bob Cullen.

I. Approval of Agenda

A motion was made by Karen Hall and seconded by Betsy Lubke to approve the agenda as presented. Motion carried.

II. Board Inservice/New Board Member Training: Board Member Roles and Responsibilities – Attorney Shana R. Lewis

A motion was made by Betsy Lubke and seconded by Karen Hall to adjourn the meeting at 6:40 p.m. Motion carried. Meeting adjourned.

Minutes approved May 23, 2016

Jon Cruzan
Board President



School District of Milton

*Opportunity · Achievement
Community*

Timothy J. Schigur
District Administrator

Mary Ellen Van Valin
Director of Business Services

Susan L. Probst
Director of Pupil Services

Heather N. Slosarek
Director of Curriculum & Instruction

MEMORANDUM

TO: Tim Schigur, District Administrator
Mary Ellen Van Valin, Director of Business Services
Finance Committee
Board of Education

FROM: Stephen Schantz, Buildings and Grounds Supervisor

DATE: May 23, 2016

RE: Recommendation on Construction Phase Engineering Services and Recommendation on a General Contractor for Parking and Traffic Flow Project at Milton East Elementary School

The need to address growing safety concerns with the traffic flow and parking situation at Milton East Elementary School has been identified by the Strategic Planning Committee. In February 2016, the District contracted with Strand Associates, a civil engineering firm, to formulate a plan and a design solution that will vastly improve safety concerns during busy drop-off and pick-up times. During the design and planning stage of this project, the District partnered with the City of Milton to obtain the former Milton Police Station property and also a section of Greenman Street between Parkview Drive and Janesville Street. This allows the District to fully maximize the available space near Milton East, as well as fulfill a large portion of the City of Milton's Goodrich Square Master Plan.

The District secured four (4) sealed bids for this project. Our recommendation is to award the bid to the lowest responsible bidder, Raymond P. Cattell, Inc., out of Madison (see attached bid tabulation form). Raymond P. Cattell, Inc. would be the general contractor for this project, with sub-contractors completing portions of the work.

Upon approval, the date for substantial completion of the project will be on or before August 12, 2016 and final project completion will be on or before August 26, 2016.

A recommended motion would be **“to approve the bid for the construction phase general contracting services for the parking and traffic flow project at Milton East Elementary School from Raymond P. Cattell, Inc. in an amount not to exceed \$568,000 and to approve the construction phase engineering services contract with Strand Associates in an amount not to exceed \$33,000.”**

Bids Received: 01:00 PM
May 11, 2016

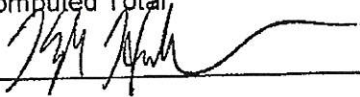
STRAND ASSOCIATES, INC.®
910 West Wingra Drive
Madison, Wisconsin 53715

MILTON EAST ELEMENTARY ACCESS IMPROVEMENTS
CONTRACT 16-01
SCHOOL DISTRICT OF MILTON
CITY OF MILTON, WISCONSIN

BID TABULATION SUMMARY

Bidder and Address	Bid Bond or Guarantee	Addenda Acknowledged	Computed Total Bid
Raymond P. Cattell, Inc. 2401 Vondron Road Madison, WI 53718	10%	Yes	\$568,000.00
Frank Bros., Inc. 2501 Morse Street Janesville, WI 53545	10%	Yes	\$576,964.99
R & K & Sons Construction, LLC 7030 Tolles Road North Evansville, WI 53536	10%	No	\$610,348.60 *\$613,054.10
Rock Road Companies, Inc. 301 West B-R Townline Road Janesville, WI 53545	10%	Yes	\$611,330.55

*Contractor's Computed Total

Reviewed by: 



Strand Associates, Inc.[®]
910 West Wingra Drive
Madison, WI 53715
(P) 608-251-4843
(F) 608-251-8655

May 20, 2016

Stephen T. Schantz
School District of Milton
448 E. High Street
Milton, WI 53563

Re: Milton East Elementary Access Improvements
Contract No. 16-01
School District of Milton
City of Milton, WI

Dear Stephen:

Bids for the above-referenced project were opened on May 11, 2016. Four bids were received with the resulting bid tabulation enclosed. The low bid of \$568,000.000 was less than ENGINEER's opinion of probable construction cost.

Raymond P. Cattell, Inc. of Madison, WI was the apparent low bidder at \$568,000.00. The bid included a bid bond for 10 percent and Addendum No. 1 and 2 was acknowledged.

Strand Associates, Inc.[®] has previously worked with Raymond P. Cattell, Inc. on projects for Middleton, WI and Prairie du Sac, WI. Based on our previous experience with this contractor, we have found Raymond P. Cattell, Inc. to be responsible.
Sincerely,

STRAND ASSOCIATES, INC.[®]

A handwritten signature in black ink, appearing to read 'Kyle R. Henderson', followed by a long horizontal line extending to the right.

Kyle R. Henderson, P.E.

Enclosure

Task Order No. 16-02
School District of Milton, Wisconsin (OWNER)
and Strand Associates, Inc.[®] (ENGINEER)
Pursuant to Technical Services Agreement dated February 16, 2016

Project Information

Services Name: Milton East Elementary Access Improvements Construction-Related Services

Services Description: Construction-related services for the construction of the Milton East Elementary School parking lot and access improvements.

Scope of Services

ENGINEER will provide the following services to OWNER:

1. Provide contract administration services including attendance at the preconstruction conference, preparation of preconstruction meeting agenda and minutes, review of contractor's shop drawing submittals, review of contractor's periodic pay requests and change orders, answering questions from OWNER and contractor during construction, and participation in project closeout.
2. Provide one-time construction staking for storm sewer, concrete curb, and light pole bases.
3. Provide resident project representative for approximately 20 hours per week of part-time observation of construction as requested by OWNER. In furnishing observation services, ENGINEER's efforts will be directed toward determining for OWNER that the completed project will, in general, conform to the Contract Documents, but ENGINEER will not supervise, direct, or have control over the contractor's work and will not be responsible for the contractor's means, methods, techniques, sequences, procedures, or health and safety precautions or programs, or for the contractor's failure to perform the construction work in accordance with the Contract Documents.
4. Provide record drawings in portable document file format from information compiled from contractor's records. ENGINEER is providing drafting services only for record drawings based on the records presented to ENGINEER by contractor and OWNER. ENGINEER will not be liable for the accuracy of the record drawing information provided by the contractor and OWNER.

Compensation

OWNER shall compensate ENGINEER for Services under this Task Order on an hourly rate basis plus expenses an estimated fee of \$33,000.

OWNER REVIEW

School District of Milton
Task Order No. 16-02
Page 2
Date {_____}

DRAFT

Schedule

Services will begin upon execution of this Task Order, which is anticipated on May 23, 2016. Services are scheduled for completion on September 2, 2016.

TASK ORDER AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

STRAND ASSOCIATES, INC.[®]

OWNER:

SCHOOL DISTRICT OF MILTON

DRAFT

DRAFT

Matthew S. Richards
Corporate Secretary

Date

Tim Schigur
District Administrator

Date



PARKING SUMMARY	
EXISTING PARKING	39 STALLS
STAFF/VISITOR PARKING	47 STALLS
PARENT DROP OFF PARKING	34 STALLS
HANDICAPPED PARKING	4 STALLS
TOTAL PARKING	85 STALLS

**MILTON EAST ELEMENTARY SCHOOL
 PROPOSED PARKING LOT IMPROVEMENTS
 CONCEPTUAL VERSION 5 (FINAL)**

**SCHOOL DISTRICT OF MILTON
 MILTON, WI**



STRAND ASSOCIATES*

FIGURE
 JOB NO.

\$100'S

\$200'S

\$300'S

\$400'S



School District of Milton

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Community*

Timothy J. Schigur
District Administrator

Mary Ellen Van Valin
Director of Business Services

Susan L. Probst
Director of Pupil Services

Heather N. Slosarek
Director of Curriculum & Instruction

MEMORANDUM

TO: Tim Schigur, District Administrator
Mary Ellen Van Valin, Director of Business Services
Finance Committee
Board of Education

FROM: Stephen Schantz, Buildings and Grounds Supervisor

DATE: May 23, 2016

RE: Recommendation on Engineering and Design Work on the Parking Lot Expansion and Traffic Flow Project at Schilberg Park

It has been identified over the last few years that there is a growing safety concern for the lack of parking and the poor traffic flow at Schilberg Park. With events that bring in 1,000+ people on most weekends, the lack of parking stalls and the one-way in, one-way out design raises significant safety concerns for both pedestrian and vehicle traffic. After a successful partnership with the City of Milton to address the parking and traffic flow issues at Milton East, we will again be partnering with them on this project to address parking issues along High Street. Strand Associates has been on-site twice to review potential solutions and placement of an additional parking lot (please see attached rendering).

The proposal from Strand Associates would be for services through June 30, 2016 (2015-16 fiscal year expenditure). This proposal will cover all of the planning and design work, traffic studies, environmental work, permit acquisition, and attendance at both School District of Milton and City of Milton meetings regarding this project. The construction process could be as early as September 1, 2016 (2016-17 fiscal year expenditure).

The engineering and design work would not obligate the District to approve the construction phase of the project. The Board of Education may approve the construction phase at a later date, utilizing a formal sealed bid process.

A recommended motion would be **“to approve the contract with Strand Associates for engineering and design work on the parking lot expansion and traffic flow project at Schilberg Park in an amount not to exceed \$36,000.”**

Task Order No. 16-03
School District of Milton, Wisconsin (OWNER)
and Strand Associates, Inc.[®] (ENGINEER)
Pursuant to Technical Services Agreement dated February 16, 2016

Project Information

Project Name: Schilberg Park Parking Improvements

Services Description: Services include design of a parking lot at Schilberg Park, landscape services, lighting services, and attendance at meetings for the design implementation, as well as bidding-related services.

Scope of Services

ENGINEER will provide the following services to OWNER:

Design Services

1. Attend meetings with the following groups (four total meetings):
 - a. OWNER (one meeting)
 - b. OWNER's Finance Committee/Board of Education (two meetings)
 - c. City of Milton Plan Commission and Advisory Staff (one meeting)
2. Conduct topographic survey of the site bounded by the center line of High Street, a line 30 feet west of the existing parking lot, a line 15 feet south of the existing parking lot loop, and a line 10 feet east of the tree line 230 feet east of the existing parking lot. Provide cursory search for property irons that may assist layout of new improvements. Collect topographic data for utilities located by others.
3. Prepare one conceptual layout and opinion of probable construction costs for the expanded parking lot for review with OWNER.
4. Communicate with utility owners and City of Milton on proposed utility relocations and adjustments to accommodate reconfiguration of access points and parking lots.
5. Prepare 60 percent design drawings to include demolition drawings, site and grading drawings, utility adjustment and relocation drawings, bioretention basin drawings, erosion control drawings, signing and marking drawings, lighting drawings, landscaping drawings, and associated detail drawings for construction.
6. Prepare 90 percent design drawings based on feedback from OWNER review of 60 percent drawings.
7. Prepare erosion control permit application with Wisconsin Department of Natural Resources. Permit fee shall be paid by OWNER.

OWNER REVIEW

School District of Milton
Task Order No. 16-03
Page 2
Date {_____}

DRAFT

8. Prepare final drawings and specifications for construction.
9. Prepare Bidding Documents using Engineers Joint Contract Documents Committee C-700 Standard General Conditions of the Construction Contract, 2007 edition, technical specifications, and engineering drawings.
10. Submit Bidding Documents to OWNER for review and input.
11. Prepare prebid opinion of probable construction cost for project and submit to OWNER.
12. Review the draft Bidding Documents with OWNER, incorporate review comments, and submit two copies of the final Bidding Documents to OWNER.

Bidding-Related Services

1. Distribute Bidding Documents electronically through QuestCDN, available at www.strand.com and www.questcdn.com. Submit Advertisement to Bid to OWNER for publishing.
2. Prepare addenda and answer questions during bidding.
3. Attend bid opening, tabulate and analyze bid results, and assist OWNER in the award of the Construction Contract.
4. Prepare {___} sets of Contract Documents for signature.

Compensation

OWNER shall compensate ENGINEER for Services under this Task Order a lump sum of \$36,000.

Schedule

Services will begin upon execution of this Task Order, which is anticipated on May 20, 2016. Services are scheduled for completion on September 30, 2016.

TASK ORDER AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

STRAND ASSOCIATES, INC.®

OWNER:

SCHOOL DISTRICT OF MILTON

DRAFT

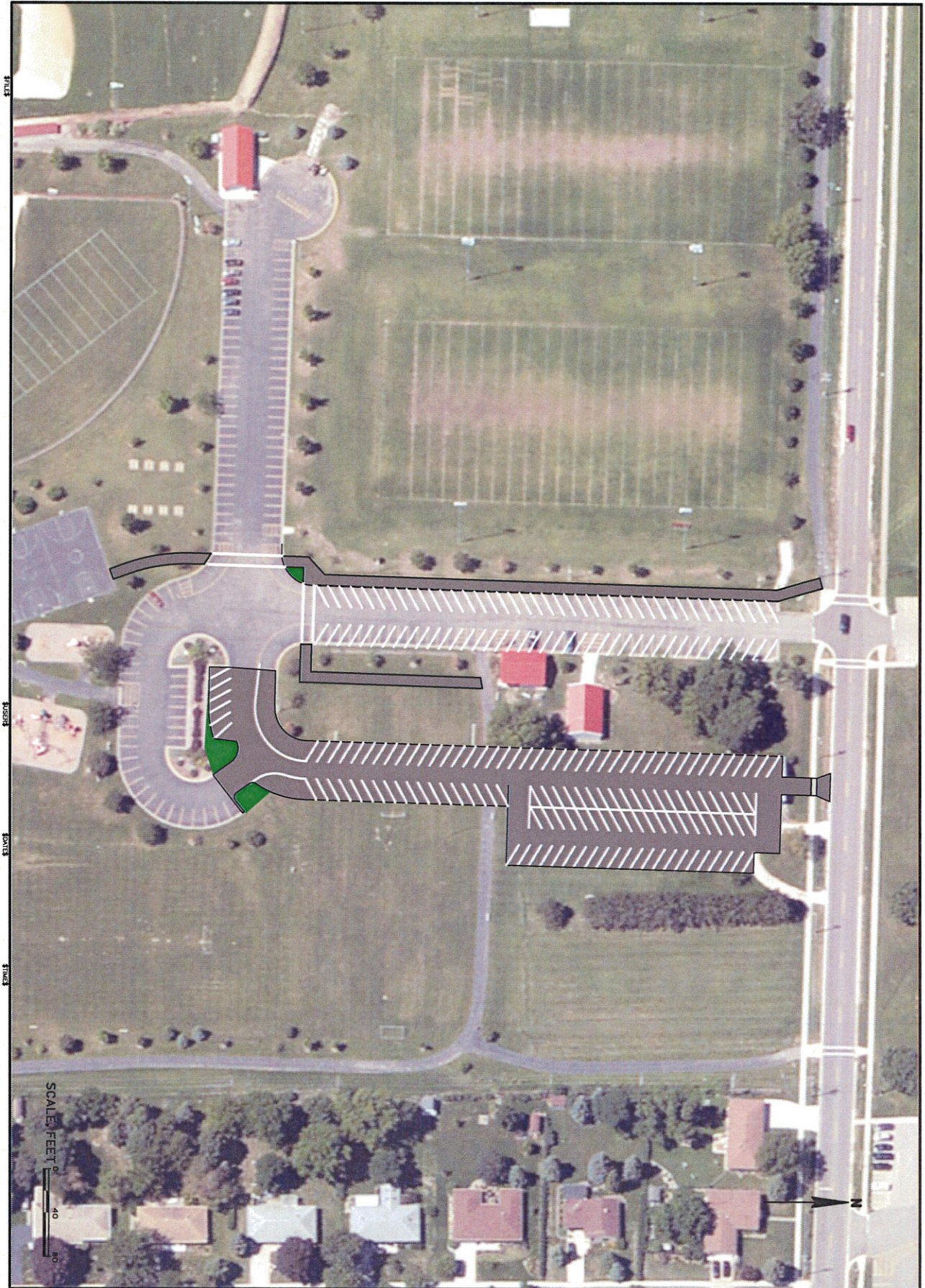
DRAFT

Matthew S. Richards
Corporate Secretary

Date

Tim Schigur
District Administrator

Date



17113

10204

10113

17113

SCALE: FEET @
40
80

SA
STRAND
ASSOCIATES®
FIGURE
JOB NO.

**SCHILBERG PARK
PARKING LOT MODIFICATION ALTERNATIVE 2**

**SCHOOL DISTRICT OF MILTON
MILTON, WI**



School District of Milton

*Opportunity · Achievement
Community*

Timothy J. Schigur
District Administrator

Mary Ellen Van Valin
Director of Business Services

Susan L. Probst
Director of Pupil Services

Heather N. Slosarek
Director of Curriculum & Instruction

TO: Tim Schigur, District Administrator
FROM: Mary Ellen Van Valin, Director of Business Services
DATE: April 14, 2016
RE: Class Action Settlement-WEA Ins. Corp.

Today we received a check from the legal firm of Foley & Lardner, LLP in the amount of \$111,589.87. On March 30, 2016, Judge Peter Anderson awarded settled proceeds to "Representation, Hartland Lakeside Joint No. 3 School District vs. WEA Insurance Corp." in Dane County Circuit Court. Our district was part of the class action group that represents the plaintiffs represented by Class Counsel, Foley & Lardner. A Notice of Proposed Settlement was sent to us (District Administrator) in February that indicated a proposed total settlement of \$7,500,000. would go to final hearing on March 30th.

The background of this case is that in January 2012 Class Representatives file lawsuit in Circuit Court (Waukesha County) the alleged complaint was that WEA applied for, received, and retained federal ERRP (Early Retiree Reinsurance Program) for health insurance coverage for employee and retiree health claims through WEA Trust. WEA Trust alleged as plan sponsor they were entitled to the federal funds; the defendants alleged as the employer offering the health plans, districts were entitled to the funds. The ERRP was included in the Affordable Care Act to provide financial assistance to employment based health plan sponsors, including school districts. (CMS.gov)

Back in December or January of 2012, we did discuss this matter in a Finance Committee meeting, if my memory serves me. I confirmed today with Foley & Lardner that initially a Resolution (Board of Education) and Engagement Letter were required. A legal fee was also mentioned to be included with the initial approximate eight school districts. After discussion, we decided not to bring forth a Resolution for approval. Later on, a class action group was created and we were able to be included with the initial approximate eight "engaged" school districts. We had to opt out of the class action, which we did not. Attorney Brett Ludwig (Foley & Lardner) discussed with me today that this lawsuit has been in and out of the court system for four years.

The check we received does not require any specified use of the funds. It is net of all legal expenses. Since this award was not anticipated for, it is not budgeted general fund revenue for 2015-2016.

ISSUER COMMENT

13 May 2016

RATING

General Obligation (or GO Related)¹

Aa3 No Outlook

Contacts

Joseph Manoleas 212-553-7106
 Associate Analyst
 joseph.manoleas@moody's.com

Rachel Cortez 312-706-9956
 VP-Senior Credit
 Officer
 rachel.cortez@moody's.com

Milton School District, WI

Annual Comment on Milton SD

Issuer Profile

Milton School District is located primarily in Rock County in south central Wisconsin, approximately 55 miles southwest of Milwaukee. Rock County has a population of 161,188 and a population density of 224 people per square mile. The county's per capita personal income is \$38,713 (2nd quartile) and the November 2015 unemployment rate was 4.4% (2nd quartile).² Education and health services are key drivers of the local economy.

Credit Overview

Milton SD has a high quality credit position, and its Aa3 rating is equivalent to the US school district median of Aa3. The rating reflects a robust financial position, and an exceptionally low debt liability with a small pension burden. It also incorporates a strong socioeconomic profile with a sizable tax base.

Finances: The financial position of Milton SD is very healthy and is a strength relative to the assigned rating of Aa3. The cash balance as a percent of revenues (15.1%) falls short of the US median. Furthermore, the fund balance as a percent of operating revenues (21.0%) is roughly equivalent to other Moody's-rated school districts nationwide and increased modestly from 2012 to 2015.

Debt and Pensions: Milton SD has extremely small debt and pension liabilities, which are a credit strength in comparison to its Aa3 rating. The net direct debt to full value (0.2%) is significantly below the US median. Furthermore, the Moody's-adjusted net pension liability to operating revenues (0.70x) is materially lower than the US median; however, it increased slightly between 2012 and 2015.

Economy and Tax Base: The district has a strong economy and tax base, which are in line with the assigned rating of Aa3. Milton SD's total full value (\$1.6 billion) is consistent with the US median and grew modestly from 2012 to 2015. Additionally, the full value per capita (\$85,715) approximates other Moody's-rated school districts nationwide. Lastly, the median family income equates to a healthy 124.5% of the US level.

Management and Governance: The ability to generate balanced financial operations is typically a sign of good financial management. From 2012 to 2015, Milton SD approximately broke even. Concurrently, the tax base increased modestly.

Wisconsin school districts have an institutional framework score ³ of "Aa," or strong. School district revenues consist of varying levels of state aid and property taxes. Revenues are highly predictable as property taxes and state aid are received regularly. School districts' revenue-raising ability is moderate. Districts operate under state-imposed per-pupil revenue limits

but are permitted to seek voter approval for property tax overrides. Expenditures consist primarily of personnel costs, which are moderately predictable. Districts have a high ability to reduce expenditures given the limited collective bargaining-ability of Wisconsin public school district employees.

Sector Trends - Wisconsin School Districts

Wisconsin school districts face a stable operating environment as per-pupil revenue remains unchanged for fiscal 2016. Based on the state's 2015-17 budget, per-pupil revenue should remain flat through fiscal 2017, although the revenue composition may shift, with more revenue from state aid and less revenue from property taxes. The state's 2015-17 budget expands school voucher programs by phasing out a limit on the number of participants. School districts with competition from charter schools may experience financial pressure, as enrollment is a key determinant of operating revenue. Most Wisconsin school districts, however, do not face significant charter school competition.

Exhibit 1

Key Indicators^{4 5}

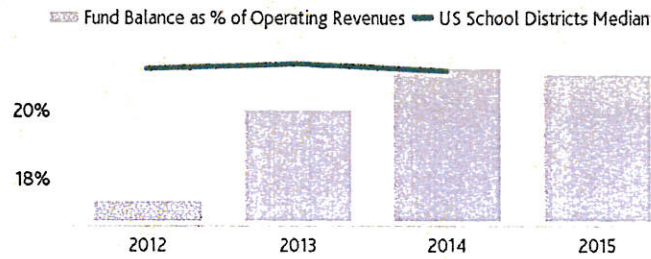
Milton SD, WI

	2012	2013	2014	2015	US Median	Credit Trend
Economy / Tax Base						
Total Full Value	\$1,568M	\$1,546M	\$1,594M	\$1,639M	\$1,872M	Stable
Full Value Per Capita	\$83,056	\$82,405	\$83,365	\$85,715	\$80,896	Stable
Median Family Income (% of US Median)	124.5%	124.5%	124.5%	124.5%	103.1%	Stable
Finances						
Fund Balance as % of Operating Revenues	17.3%	20.0%	21.2%	21.0%	21.1%	Stable
Cash Balance as % of Operating Revenues	13.2%	16.9%	14.6%	15.1%	25.1%	Stable
Debt / Pensions						
Net Direct Debt / Full Value	0.27%	0.22%	0.26%	0.17%	1.5%	Stable
Net Direct Debt / Operating Revenues	0.12x	0.09x	0.11x	0.07x	0.75x	Stable
Moody's-adjusted Net Pension Liability (3-yr average) to Full Value	N / A	1.0%	1.3%	1.6%	3.1%	Weakened
Moody's-adjusted Net Pension Liability (3-yr average) to Operating Revenues	N / A	0.42x	0.54x	0.70x	1.58x	Stable

Source: Moody's

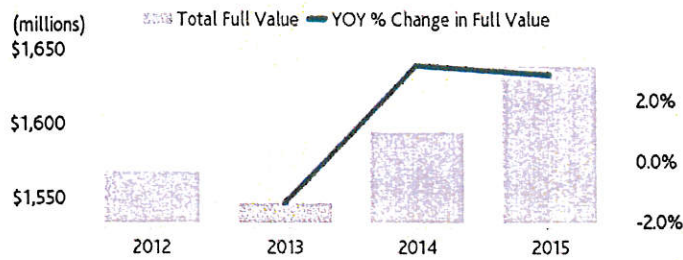
This publication does not announce a credit rating action. For any credit ratings referenced in this publication, please see the ratings tab on the issuer/entity page on www.moody's.com for the most updated credit rating action information and rating history.

Exhibit 2
Fund balance as a percent of operating revenues increased slightly from 2012 to 2015
 Fund Balance as a Percent of Operating Revenues



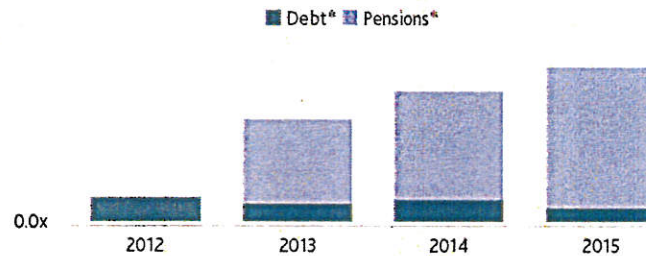
Source: Issuer financial statements; Moody's

Exhibit 3
Total full value grew modestly between 2012 and 2015
 Total Full Value



Source: Issuer financial statements; Government data sources; Offering statements; Moody's

Exhibit 4
Moody's-adjusted net pension liability to operating revenues increased from 2012 to 2015
 Net Direct Debt and Adjusted Net Pension Liability / Operating Revenues



*Debt is represented as Net Direct Debt / Operating Revenues. Net Direct Debt is defined as gross debt minus self supporting debt. Pensions are represented as ANPL / Operating Revenues. ANPL is defined as the average of Moody's-adjusted Net Pension Liability in each of the past three years.
 Source: Issuer financial statements; Government data sources; Offering statements; Moody's

Endnotes

- 1 The rating referenced in this report is the government's General Obligation (GO) rating or its highest public rating that is GO-related. A GO bond is generally a security backed by the full faith and credit pledge and total taxing power of the local government. See [Local Government GO Pledges Vary Across States](#), for more details. GO-related ratings include issuer ratings, which are GO-equivalent ratings for governments that do not issue GO debt. GO-related ratings also include ratings on other securities that are notched or otherwise related to what the government's GO rating would be, such as annual appropriation, lease revenue, non-ad valorem, and moral obligation debt. The referenced ratings reflect the government's underlying credit quality without regard to state guarantee or enhancement programs or bond insurance.
- 2 The per capita personal income data and unemployment data for all counties in the US census are allocated to quartiles. The quartiles are ordered from strongest-to-weakest from a credit perspective: the highest per capita personal income quartile is first quartile, and the lowest unemployment rate is first quartile. The first quartile consists of the top 25% of observations in the dataset, the second quartile consists of the next 25%, and so on. The median per capita personal income for US counties is \$46,049 for 2014. The median unemployment rate for US counties is 4.8 % for November 2015.
- 3 The institutional framework score measures a municipality's legal ability to match revenues with expenditures based on its constitutionally and legislatively conferred powers and responsibilities. See [US Local Government General Obligation Debt \(January 2014\)](#) for more details.
- 4 For definitions of the metrics in the Key Indicators Table, [US Local Government General Obligation Methodology and Scorecard User Guide \(July 2014\)](#). The population figure used in the Full Value Per Capita ratio is the most recently available, most often sourced from either the US Census or the American Community Survey. Similarly, the Median Family Income data reported as of 2012 and later is always the most recently available data and is sourced from the American Community Survey. The Median Family Income data prior to 2012 is sourced from the 2010 US Census. The Full Value figure used in the Net Direct Debt and Moody's-adjusted Net Pension Liability (3-year average ANPL) ratios is matched to the same year as audited financial data, or if not available, lags by one or two years. Certain state-specific rules also apply to Full Value. For example, in California and Washington, assessed value is the best available proxy for Full Value. Certain state specific rules also apply to individual data points and ratios. Moody's makes adjustments to New Jersey local governments' reported financial statements to make it more comparable to GAAP. Additionally, Moody's ANPLs reflect analyst adjustments, if any, for pension contribution support from non-operating funds and self-supporting enterprises. Many local government pension liabilities are associated with its participation in the statewide multiple-employer cost-sharing plans. Metrics represented as N/A indicate the data were not available at the time of publication.
- 5 The medians come from our most recently published local government medians report, [Medians – Growing Tax Bases and Stable Fund Balances Support Sector's Stability \(March 2016\)](#). The medians conform to our US Local Government General Obligation Debt rating methodology published in January 2014. As such, the medians presented here are based on the key metrics outlined in the methodology and the associated scorecard. The appendix of this report provides additional metrics broken out by sector, rating category, and population. We use data from a variety of sources to calculate the medians, many of which have differing reporting schedules. Whenever possible, we calculated these medians using available data for fiscal year 2014. However, there are some exceptions. Population data is based on the 2010 Census and Median Family Income is derived from the 2012 American Community Survey. Medians for some rating levels are based on relatively small sample sizes. These medians, therefore, may be subject to potentially substantial year-over-year variation. Our ratings reflect our forward looking opinion derived from forecasts of financial performance and qualitative factors, as opposed to strictly historical quantitative data used for the medians. Our expectation of future performance combined with the relative importance of certain metrics on individual local government ratings account for the range of values that can be found within each rating category. Median data for prior years published in this report may not match last year's publication due to data refinement and changes in the sample sets used, as well as rating changes, initial ratings, and rating withdrawals.

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MJKK and MSFJ also maintain policies and procedures to address Japanese regulatory requirements.

REPORT NUMBER 1026313

Open Enrollment Comparisons New Applications 2016-2017

	Year	ECH	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
OE IN																	
Applied	2015-2016	0	16	12	6	2	5	3	0	3	4	2	5	4	5	2	69
Actual	2015-2016	0	11	7	5	1	4	2	0	3	1	2	4	4	3	1	48
Applied	2016-2017	0	23	8	1	4	6	2	5	2	4	6	9	4	3	4	81
Attending Milton*			1	1		3	2		3		3	3		2	1	3	22
OE OUT																	
Applied	2015-2016	0	40	5	5	2	3	4	7	3	3	5	14	9	1	0	101
Actual	2015-2016	0	34	3	3	0	2	3	4	3	1	1	10	5	0	0	69
Applied	2016-2017	1	38	2	3	1	4	4	1	1	1	2	11	6	3	3	81
Attending Non-Res**			1	2	3		3	2		1	1	2		3	1	1	20
Currently Attend Milton		1				1	1	1						5	3	2	16

NOTES:

*These students attended Milton in 15-16.
Therefore, you should count 59 students as new "OE In" for 16-17.

**These students attended the non-resident district listed on the application in 15-16.
Therefore, you should count only 61 students as new "OE Out" in 16-17.
Of those 61 students, 16 are currently attending school in Milton.

Recommended motion: to approve the 2016-17 open enrollment applications as presented.



School District of Milton

*Opportunity · Achievement
Community*

Timothy J. Schigur
District Administrator

Mary Ellen Van Valin
Director of Business Services

Susan L. Probst
Director of Student Services

Heather N. Slosarek
Director of Curriculum & Instruction

MEMO

TO: Timothy Schigur, District Administrator
MaryEllen Van Valin, Director of Business Services
School District of Milton Board of Education

FROM: Susan Probst
Director of Student Services

The Ceas 2 contracted is broken down by item and compared to last year. Audiology is an estimate taking into consideration students currently enrolled in the district as well as their current IEPs. There was a decrease from last year due to change in services. Assistive technology and the professional resource library is used by most special education teachers.

Service	2015 – 2016	2016 – 2017	Change
Administration	\$1,922	\$1,911	Decrease \$11
Assistive Technology Academy	\$2,680	\$2,680	No change
Assistive Technology Library	\$2,575	\$2,575	No change
Dialogue with the attorney	\$800	\$800	No change
Education Audiology	\$8,280	\$7,800	Decrease \$480 (decreased student need)
Instructional Technology	\$2,200	\$2,200	No change
Professional Resource Center – Level 2	\$7,998	\$7,998	No change
Student Nutrition Program	\$300	\$450	Increase \$150
Transition Advisory Network	\$3,500	\$3,500	No change
Van Delivery	\$695	\$695	No change



2016-2017 Contract

This contract made in duplicate between the Board of Control of Cooperative Educational Service Agency 2 (CESA 2) and Local Educational Agency (LEA).

WHEREAS CESA 2 has been authorized to provide services for valuable consideration to school districts on a cooperative basis and has been authorized to enter into and approve service contracts with local school districts, county boards of supervisors and other cooperative educational service agencies as provided in Chapter 116, Wis. Stats.

NOW, THEREFORE, CESA 2 hereby agrees to provide to the LEA, services to be performed by legally qualified personnel. Information pertaining to each service to be performed is included in the CESA 2 Catalog of Services.

CESA 2 agrees to make payments to the personnel providing the services and to remit to the authorized governmental or private agencies such amounts for which salary deductions are required or authorized.

CESA 2 agrees to forward federal and/or state funds, which are due the LEA, as soon as possible after the receipt of said funds.

LEA agrees to pay for services rendered as follows:

*for services costing \$18,000.00 or less annually per line item, in one payment to be made in July.

*for services costing more than \$18,000.00 annually per line item, in tri-annual payments to be made in July, November and March.


All billings from CESA 2 will be on budgeted estimated costs, except the last billing which shall reflect the net actual costs of the service. (If all billings and payments are based on estimated costs, any overpayments or underpayments will be refunded or paid no later than 60 days from the closing of the fiscal year.)

Transportation of children, if any, will be furnished by each school district.

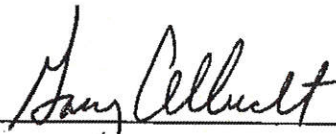
The LEA agrees to reimburse CESA 2 for its proportionate share of costs of the services provided under this contract including without limitation because of enumeration, unemployment insurance, litigation expense, collective bargaining and monetary awards of courts and agencies but no Board of Control may levy any taxes as per Sec. 116.03(4).

In witness whereof, the parties have set their hands this day and year written below.

Cooperative Educational Service Agency 2
1221 Innovation Drive, Suite 205
Whitewater, WI 53190



Nancy Thompson, Chairperson, CESA 2 Board of Control



Gary Albrecht, Secretary, CESA 2 Board of Control

School District of _____, 2016

President, Board of Education

Clerk, Board of Education



Milton School District

2016-2017 Contract

Please indicate the services to be placed on the contract for 2016-2017.

Services utilized in 2015-2016 are highlighted in blue.

Service	Additional Information	2016-2017 Cost	Renew or Add	Non-Renew
Administration		\$ 1,911.00	✓	
Assistive Technology Academy		\$ 2,680.00	✓	
Assistive Technology Library***		\$ 2,575.00	✓	
ATODA Network				
Blind and Visually Impaired*				
Deaf and Hard of Hearing*				
Dialogue with Attorney		\$ 800.00	✓	
Driver Education	Students pay fees			
Educational Audiology**		\$ 7,800.00	✓	
Instructional Technology		\$ 2,200.00	✓	
Orientation and Mobility				
Professional Resource Center - Level 1***				
Professional Resource Center - Level 2***	Includes district visit	\$ 7,998.00	✓	
School Nutrition Program - Tier 1		\$ 450.00	✓	
School Nutrition Program - Tier 2				
Title I Extended Services				
Transition Advisory Network		\$ 3,500.00	✓	
Van Delivery		\$ 695.00	✓	
Total		\$ 30,609.00		

*Cost is \$55 per unit, dependent on direct and indirect services per student

**Cost is \$60 per unit, dependent on direct and indirect services per student

***Van service required

District Administrator or Designee

Return via email: marlene.gerstner@cesa2.org or fax: 262.472.2269

Questions? Please contact: Nicole Barlass, Director of Resources at 262.473.1447 or
nicole.barlass@cesa2.org

FOR CESA #2 USE ONLY	Reviewed by:
Date received: _____	GA _____ BB _____ CD _____ MG _____ NB _____
Comments:	



2016-2017 Contract for Audiology Services

Milton

School District

Student	Direct Service (units)	IEP or 504 (units)	Evaluation (units)	Consult IEP (units)	Consult 504 (units)	Equipment Management IEP (units)	Equipment Management 504 (units)	FM Trial (units)	Inservice (units)	FM Fitting (units)	Total Service (units)
Cresswell, Brady	4	3	0	6	0	10	0	0	3	0	26
Inwood, Rowan	4	3	0	6	0	10	0	0	3	0	26
Ryan, Kaleb	4	3	0	6	0	10	0	0	3	0	26
Schut, Maggie	4	3	0	6	0	10	0	0	3	0	26
Williams, Jalen	4	3	0	6	0	10	0	0	3	0	26
											0
											0
Total Units											130
Unit Cost											\$60
Total Cost											\$7,800

Districts are given the option of purchasing services with local Fund 10 dollars and / or IDEA Entitlement Funds.

Please indicate how service will be purchased: Federal Dollars Local Hard Dollars (check one or both)

District Administrator Signature _____ Date _____

Director of Special Education / Designee Signature *[Signature]* Date 5/19/16

MKG 05/02/16
ACCT # 173 670



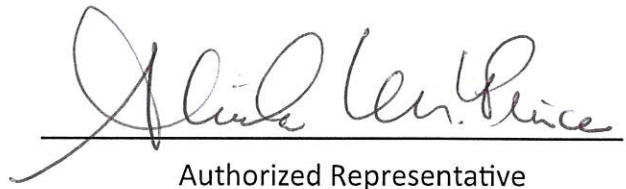
Milton

2016 - 2017 Nutrition Contract

Please indicate the services to be placed on the contract for
2016 - 2017

Services utilized in 2015 - 2016 are highlighted in blue.

Service	Additional Information	2015-2016 Cost	Renew or Add	Non-Renew
School Nutrition Program - Tier 1	\$450.00		<input checked="" type="checkbox"/>	
School Nutrition Program - Tier 2	\$1,500.00			
Total		\$0.00	\$450.00	


Authorized Representative

Return via email: marlene.gerstner@cesa2.org or fax: 262.472.2269
 Questions? Please contact: Lisa Melby, Co-Coordinator of CESA Purchasing
 262.473.1444 or lisa.melby@cesa2.org

FOR CESA #2 USE ONLY	Reviewed by:
Date received: _____	GA _____ BB _____ LM _____
Comments:	

STAFFING UPDATES FOR MAY 23, 2016

1. Contracts/Letters of Employment:

- Gillette, Tara R. – General Science/Biology – High School
 - *Replacement for Joseph Carmody*
- Troia, Jolene M. – Occupational Therapist – District Wide
 - *Replacement for Toni Kollmansberger*
- Baker, Elizabeth J. – 6th Grade Teacher – Northside
 - *Replacement for Cathy Fernan*
- Reese, Nancy K. – 4th Grade Teacher – Northside
 - *Replacement for Beth Kauppila*

2. Resignations:

- Storlid, Karla R. – Teacher Aide - Northside
 - *Effective: June 3, 2016*
- Lewicki, Angela M. – Football Cheerleading Coach – High School
 - *Effective: April 22, 2016*
- Pett, Ronald L. – PT Evening Custodian – High School
 - *Effective: May 11, 2016*
- Carmody, Joseph J. – Physics/Biology Teacher – High School
 - *Effective: May 4, 2016*

3. Retirement Notices:

4. Vacancies Posted, Not Yet Filled:

- CC Special Education Teacher – Middle School
- Wrestling Cheerleading Coach – High School
- Football Cheerleading Coach – High School
- Boys Head Swim Coach – High School
- Boys Assistant Swim Coach – High School
- Assistant Cross Country Coach – High School
- Financial Literacy/Business Teacher – High School
- 1 Year – PT (.50 FTE) Pre-K Teacher – District Wide – Internal
- Part-time Evening Custodian – High School
- Pre-k Aides – All Pre-K Sites

5. Leave of Absence:

SCHOOL DISTRICT OF MILTON
Milton, Wisconsin

2015-2016 SCHOOL YEAR

GIFTS & DONATIONS FOR BOARD APPROVAL/ACCEPTANCE
Monday, May 23, 2016

<u>From</u>	<u>Amount</u>	<u>For</u>
Consolidated School P.I.E.	\$136.00	Bus for 3 rd Grade Swim
Consolidated School P.I.E.	\$899.16	Field Trips
MMS Parents' Group	<u>\$500.00</u>	7 th Grade Field Trip Bus
TOTAL	\$1,525.16	
