



SCHOOL DISTRICT OF MILTON  
Milton, Wisconsin

**BOARD OF EDUCATION MEETING AGENDA**

**Monday, January 23, 2017**

**District Office Professional Development Center – 6:30 PM**

- I. Approval of Agenda
- II. Approval of Minutes
- III. Approval of Vouchers
- IV. Public Comment
- V. Student Council Report
- VI. Red Hawk Recognition
- VII. Legislative Issues
- VIII. Referendum Update
- IX. Report on 2017 WASB State Education Convention
- X. Discussion and Possible Approval of 2016-17 Open Enrollment Alternative Applications
- XI. Miscellaneous
  - A. Staffing
  - B. Gifts and Donations
  - C. Meeting Dates
  - D. Motion to go Into Executive Session 19.85 (1) (c)  
Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. [Administrative Contracts, Addendum to Supervisor Letter of Employment for Removal of Long-Term Care Benefit, Payment to Retirees for Removal of Long-Term Care Benefit, Discussion on District Administrator Annual Performance Review]
  - E. Motion to Reconvene in Open Session
- XII. Possible Approval of Administrative Contracts
- XIII. Possible Approval of Addendum to Supervisor Letter of Employment for Removal of Long-Term Care Benefit
- XIV. Possible Approval of Payment to Retirees for Removal of Long-Term Care Benefit

This meeting notice may be supplemented in order to comply with Wisconsin's open meetings law. If this notice is supplemented, the final notice will be posted and provided to the media no later than 24 hours prior to this meeting or no later than 2 hours prior to the meeting, in the event of an emergency.

**SCHOOL DISTRICT OF MILTON**  
**Milton, Wisconsin**

BOARD OF EDUCATION MEETING MINUTES

Monday, January 9, 2017

District Office

Board President, Jon Cruzan, called the meeting to order at 6:35 p.m. Board members present: Bob Cullen, Betsy Lubke, Tom Westrick, Don Vruwink, Karen Hall and Shelly Crull-Hanke. Absent: None. Student representatives present: Marci Mitchell-Hallett and Sean Harvatine.

I. Approval of Agenda

A motion was made by Bob Cullen and seconded by Tom Westrick to approve the agenda with the addition of 'Handbook Timeline Update' under IX. Human Resources Committee Report. Motion carried.

II. Approval of Minutes

A motion was made by Don Vruwink and seconded by Karen Hall to approve the minutes for the regular meeting held on December 12, 2016 as presented. Motion carried.

III. Approval of Vouchers

A motion was made by Tom Westrick and seconded by Karen Hall to approve Bank of Milton vouchers totaling \$941,845.80 representing Funds 10, 20, 50, 80, and 90. Motion carried.

IV. Public Comment

V. Student Council Report

VI. Building/Department Announcements

VII. 2015-16 Financial Audit Report – Johnson Block and Company, Inc.

VIII. Drawing of Lots for Ballot Order – Spring Election April 4, 2017

IX. Human Resources Committee Report – Betsy Lubke

A. Wellness Program

B. Teacher Matrices Update

C. Handbook Timeline Update

D. Long-Term Care for Retirees Update

E. Update to Administrative Contract/Supervisor Letter of Employment Addendums

F. Administrative Contracts for 2017-19

X. Strategic Planning Committee Report – Betsy Lubke

A. Review of Community Listening Session (12/12/16)

B. Discussion on Next Steps

1. Discussion and Possible Action on Referendum Options

A motion was made by Bob Cullen and seconded by Tom Westrick to direct administration to work with the architect, general contractor and the Board committee structure to seek options for reduced costs for a facility capital referendum. This would include the construction of a new high school and exploration of other creative financing options. Seek input and design data details to address cost estimates and possible financing sources for street and other infrastructure improvements associated with the City of Milton. Provide more specificity for current and future repurposing uses for the current middle school. Explore other community partnerships that would help further reduce the total cost. Have administration, with Board input; recommend a facility solution for a referendum within the next six months. Motion carried.

XI. Discussion and Approval of 2016-17 Open Enrollment Alternative Applications

A motion was made by Karen Hall and seconded by Betsy Lubke to approve the open enrollment alternative applications as presented. Motion carried.

XII. Miscellaneous

A. Staffing

A motion was made by Betsy Lubke and seconded by Karen Hall to approve the staffing report as presented; including contracts/letters of employment for Clarissa Barnett, Lisa Perkins, Jana Selck, Jesse Rautenberg, Mark Gavigan and Cristian Bennett; and the resignations of Teresa Baker, Brittany Morgan and Tracy Ehlers. Motion carried.

B. Gifts & Donations

A motion was made by Tom Westrick and seconded by Betsy Lubke to accept the following gifts and donations with gratitude:

Friends of Northside	\$450.00	Special Education
Friends of Northside	\$483.00	Outdoor Ed
Friends of Northside	\$1,795.00	Tech Fund – Laminator
Friends of Northside	\$320.00	Music Program
Small Wonders	\$25.00	MHS Interact – Teen Gift Drive
Rockie’s Pizza & Subs	\$25.00	MHS Interact – Teen Gift Drive
Abitec Corp	\$345.00	MHS Interact – Teen Gift Drive
MMS Student Council	\$150.00	MHS Interact – Teen Gift Drive
Milton Fire/EMT	\$250.00	MHS Interact – Teen Gift Drive
Hometown News/Milton Courier	\$25.00	MHS Interact – Teen Gift Drive
Air Products	\$250.00	MHS Interact – Teen Gift Drive

Gardner Sales	\$100.00	MHS Supermileage Team-HMV
Dalton Schroeder	\$50.00	MHS Supermileage Team-HMV
Air Products	\$100.00	MHS Gymnastics
Shawna Brandenburg	\$100.00	MHS Gymnastics
R&W Heating	\$100.00	MHS Gymnastics
Anytime Fitness	\$25.00	MHS Wrestling Cheer
Rock Paint/Handy Art	\$6,333.00	MHS Art Department
Sarah & Pete Stuckey	\$50.00	MECAS Refrigerator
Dale & Lisa Brooks	\$50.00	MECAS Refrigerator
Jim & Linda Lyke	\$100.00	MECAS Refrigerator
Stephen Tupper	\$100.00	MECAS Refrigerator
Milton Optimist Club	\$350.00	MECAS Refrigerator
Dave & Barb Bendlin	\$25.00	MECAS Refrigerator
Milton Area Chamber of Commerce	\$350.00	MECAS Refrigerator
Kris Koeffler	<u>\$100.00</u>	MECAS Refrigerator

**TOTAL      \$12,051.00**

Motion carried.

C. Meeting Dates

Jan. 18-19, 2017	2017 State Education Convention	Wisconsin Center, Milwaukee
Jan. 23, 2017	School Board Meeting	6:30 p.m. District Office-PDC

D. Motion to go Into Executive Session 19.85 (1) (c)

A motion was made by Tom Westrick and seconded by Betsy Lubke to go into executive session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Administrative Contract Timeline) Polled vote: Shelly Crull-Hanke (yes), Tom Westrick (yes), Betsy Lubke (yes), Bob Cullen (yes), Don Vruwink (yes), Karen Hall (yes) and Jon Cruzan (yes). Motion carried.

BOARD OF EDUCATION MEETING MINUTES

Monday, January 9, 2017

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A motion was made by Karen Hall and seconded by Tom Westrick to adjourn the meeting at 10:30 p.m.  
Motion carried. Meeting adjourned.

Minutes approved January 23, 2017

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Jon Cruzan  
Board President

## STAFFING UPDATES FOR JANUARY 25, 2016

**1. Contracts/Letters of Employment:**

- Fladhammer, Chelsy E. - Instructional Aide – East Elementary
  - *Replacing Michelle L. Maurer*

**2. Resignations:**

- Roth, Jennifer L. – Nutrition Team – High School
  - *Resigned – January 11, 2016*
- Ball, Faye E. – Instructional Aide – Northside
  - *Resigned - December 21, 2015*

**3. Retirement Notices:**

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**4. Vacancies Posted, Not Yet Filled:**

- Freshman Baseball Coach – High School
- Softball Assistant Coach – High School
- Instructional Aide - East
- Library Processing and Summer School Admin Asst – High School
- Nutrition Team Member – High School
- Substitute Teachers – District
- Substitute Aides - District
- Substitute Custodians – District
- Substitute Nutrition Team – District

**5. Leave of Absence:**

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SCHOOL DISTRICT OF MILTON  
Milton, Wisconsin

2016-2017 SCHOOL YEAR

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**GIFTS & DONATIONS FOR BOARD APPROVAL/ACCEPTANCE**  
Monday, January 23, 2017

<u>From</u>	<u>Amount</u>	<u>For</u>
Manthei-Payne Roofing, LLC	\$500.00	NIS – Nancy Arndt’s Classroom
Jeffrey & Carol Johnson	<u>\$150.00</u>	Schilberg Park – Honor Tree for David & Nancy Anderson
<b>TOTAL</b>	<b>\$650.00</b>	

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