



SCHOOL DISTRICT OF MILTON
Milton, Wisconsin

BOARD OF EDUCATION MEETING AGENDA

Monday, March 13, 2017

District Office Professional Development Center – 6:30 PM

- I. Approval of Agenda
- II. Approval of Minutes
- III. Approval of Vouchers
- IV. Public Comment
- V. Student Council Report
- VI. Building/Department Announcements
- VII. Referendum Update
- VIII. Youth Options – Jeremy Bilhorn
- IX. Human Resources Committee Report – Betsy Lubke
 - A. Update on Payroll Survey
 - B. Update on Employee Handbook
 - C. Update on Teacher Compensation Language and Communication Schedule – Chris Tukiendorf
 1. Discussion and Possible Approval of Changes to the 2017-18 Teacher Compensation Model/Matrices
 - X. Discussion and Possible Approval of 2016-17 Open Enrollment Alternative Applications
- XI. Miscellaneous
 - A. Staffing
 - B. Gifts and Donations
 - C. Meeting Dates
 - D. Motion to go Into Executive Session §19.85 (1)(c)(e), §19.82 (1), §111.70
Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. [Changes to Administrator Contract (1)]
Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. [Discussion Regarding Strategy for Negotiations with MEA]
 - E. Motion to Reconvene in Open Session
- XII. Possible Approval of Changes to Administrator Contract (1)

This meeting notice may be supplemented in order to comply with Wisconsin's open meetings law. If this notice is supplemented, the final notice will be posted and provided to the media no later than 24 hours prior to this meeting or no later than 2 hours prior to the meeting, in the event of an emergency.

SCHOOL DISTRICT OF MILTON
Milton, Wisconsin

BOARD OF EDUCATION MEETING MINUTES
Monday, February 27, 2017
District Office

Board President, Jon Cruzan, called the meeting to order at 6:30 p.m. Board members present: Bob Cullen, Betsy Lubke, Tom Westrick, Don Vruwink, Karen Hall and Shelly Crull-Hanke. Absent: None. Student representative present: None.

I. Approval of Agenda

A motion was made by Bob Cullen and seconded by Don Vruwink to approve the agenda as presented. Motion carried.

II. Approval of Minutes

A motion was made by Betsy Lubke and seconded by Karen Hall to approve the minutes for the regular meeting held on February 13, 2017 as presented. Motion carried.

III. Approval of Vouchers

A motion was made by Tom Westrick and seconded by Betsy Lubke to approve the Bank of Milton vouchers totaling \$443,725.87 representing Funds 10, 20, 50, 80, and 90 and voids totaling \$155.00. Motion carried.

IV. Public Comment

V. Student Council Report

VI. Legislative Issues

VII. Referendum Update

VIII. Finance Committee Report – Bob Cullen

A. Discussion and Possible Approval of the Donation of the Right to Occupancy and Use of the Premises at 450 S. John Paul Road, Milton and a Related Right to Use Agreement

A motion was made by Tom Westrick and seconded by Bob Cullen to approve the donation of right to occupancy and use of the premises at 450 S. John Paul Road, Milton and a related right to use agreement as presented. Motion carried.

B. Discussion and Possible Approval of Amendment #2 to the Instructional and Facility Needs Study

A motion was made by Bob Cullen and seconded by Tom Westrick to approve Amendment #2 to the Instructional and Facility Needs Study as presented. Motion carried.

C. Discussion and Possible Approval of 5-Year Capital Maintenance and Improvement Plan and Vehicle/Equipment Replacement Plan

A motion was made by Bob Cullen and seconded by Karen Hall to approve the 5-Year Capital Maintenance and Improvement Plan and the Vehicle/Equipment Replacement Schedule, specifically the items/projects outlined for the remainder of the 2016-17 fiscal year and for the 2017-18 fiscal year, as presented. Motion carried.

BOARD OF EDUCATION MEETING MINUTES

Monday, February 27, 2017

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D. Update on 2016-17 Shovel-Ready Project List

IX. Discussion and Approval of 2016-17 Open Enrollment Alternative Applications

A motion was made by Don Vruwink and seconded by Tom Westrick to approve the open enrollment alternative applications as presented. Motion carried.

X. Miscellaneous

A. Staffing

A motion was made by Tom Westrick and seconded by Betsy Lubke to approve the staffing report as presented; including a contract/letter of employment for Andrew Collins, Amber Wallace and Erin Kotthaus; and the resignation of Jessica Kieliszewski. Motion carried.

B. Gifts & Donations

A motion was made by Tom Westrick and seconded by Don Vruwink to accept the following gifts and donations with gratitude:

P.A.W.S.	\$1,500.00	Kindergarten Field Trips
Friends of Northside	\$472.01	P.E. Equipment
Jack Fish Memorial Fund	<u>\$2,545.00</u>	MHS Athletics Programs
	TOTAL	\$4,517.01

Motion carried.

C. Meeting Dates

Mar. 3, 2017	Human Resources Committee Meeting	1:00 p.m.	District Office
Mar. 6, 2017	Expulsion Hearing	5:00 p.m.	District Office
Mar. 13, 2017	School Board Meeting	6:30 p.m.	District Office-PDC

A motion was made by Tom Westrick and seconded by Betsy Lubke to adjourn the meeting at 8:02 p.m. Motion carried. Meeting adjourned

Minutes approved March 13, 2017

Jon Cruzan
Board President

Fall 2017-2018 Youth Options Requests

Milton High School

Student	School	Class	Number of Credits
1	MADISON COLLEGE	CNA	3
2	MADISON COLLEGE	CNA	3
3	MADISON COLLEGE	CNA	3
4	MADISON COLLEGE	CNA	3
5	MADISON COLLEGE	CNA	3
6	MADISON COLLEGE	CNA	3
7	MADISON COLLEGE	CNA	3
8	MADISON COLLEGE	CNA	3
9	MADISON COLLEGE	CNA	3
10	MADISON COLLEGE	CNA	3
11	MADISON COLLEGE	CNA	3
12	UW-ROCK COUNTY	GERMAN 101	4
13	UW-ROCK COUNTY	CALCULUS & ANALYTICAL GEOMETRY	5
14	UW-ROCK COUNTY	INTRODUCTORY ACCOUNTING	4
15	UW-WHITEWATER	INTRODUCTION TO C++ (COMPUTER SCIENCE)	3
16	UW-WHITEWATER	INTERMEDIATE C++ (COMPUTER SCIENCE)	3
17	UW-WHITEWATER	INTRODUCTION TO C++ (COMPUTER SCIENCE)	3
18	UW-WHITEWATER	INTERMEDIATE C++ (COMPUTER SCIENCE)	3
19	UW-WHITEWATER	INTRODUCTION TO C++ (COMPUTER SCIENCE)	3
20	UW-WHITEWATER	INTERMEDIATE C++ (COMPUTER SCIENCE)	3
21	BTC	ECE: FOUNDATIONS OF ECE	3
22	UW-MADISON	BRITISH & AMERICAN WRITERS	3
23	UW-MADISON	SHAKESPEARE	3
24	UW-MADISON	INTRO TO POLITICAL THEORY	3
25	UW-MADISON	PRINCIPLES OF MICROECONOMICS	4
TOTAL			80

These students have met all the requirements established by the Milton School Board policy and state statutes.

Respectfully submitted,

J. Jeremiah Bilhorn, Principal
Milton High School



School District of Milton

*Opportunity · Achievement
Community*

Timothy J. Schigur
District Administrator

Mary Ellen Van Valin
Director of Business Services

Susan L. Probst
Director of Student Service

Heather N. Slosarek
Director of Curriculum & Instruction

Memorandum

To: Timothy J. Schigur, District Administrator
Mary Ellen Van Valin, Director of Business Services
Human Resources Committee
Board of Education

From: Christopher J. Tukiendorf, Human Resources

Date: March 9, 2017

RE: Recommendation on Approval of Changes to the Teacher Compensation Model

On May 9, 2016, the Board of Education voted to approve the 2016-17 Teacher Compensation Matrices. These matrices outlined our new teacher compensation language. Throughout the last twelve months, we have identified what has worked well and what could use some adjustments within the teacher compensation model.

The first item that should be adjusted is how we count teacher professional development hours. During the initial placement (July 1, 2015 – December 31, 2015), Human Resources turned every fifteen professional development hours into three credits. Starting in September of 2016, the Human Resources Department began to convert every five professional development hours into one credit (adjusting back to January 2016). This adjustment in converting hours into credits has allowed employees that are one or two credits away from advancement to submit the exact number of professional development hours and/or credits to advance to the next lane.

The second item to be adjusted is how base salary is calculated. For the 2016-17 year, each teacher's base salary included their successful evaluation merit. If this is allowed to continue, we would be out of compliance with the law. Therefore, we are proposing to pull out the base wage from the successful evaluation merit. If the Board decided to apply a CPI-U amount to the teacher salaries, the CPI-U calculation will only apply to base salaries and this would keep us in compliance with the law. The successful evaluation merit, professional development merit, and stipends are what we refer to as supplemental salary amounts and are not subjected to the CPI-U calculation. The District Administrator and Human Resources Department have worked with legal counsel to ensure that the matrices and 2017-18 teacher contracts reflect these necessary changes.

Upon approval of the 2017-18 teacher compensation model/matrices, the District Administrator and the Human Resources Department will hold meetings at Milton High School and Northside Intermediate School to talk to teaching staff about these changes. If employees are not able to meet on the designated dates, they will be able to set up individual meetings with the Human Resources Department to talk about these changes.

A recommended motion would be **“to approve the changes to the 2017-18 Teacher Compensation Model/Matrices as presented.”**

Staffing Updates for March 13, 2017

1. Contracts/Letters of Employment:

- Kotthaus, Erin B. – District Nurse – District Wide – Updated Contract
 - *Replacing Teresa Baker*

2. Resignations:

- Attwood, Amanda M. – Special Education Aide - Northside
 - *Effective: February 28, 2017*
- Adamson, Sherry L. – Curriculum and Instruction Administrative Assistant – District Office
 - *Effective: March 17, 2017*

3. Retirement Notices:

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4. Vacancies Posted, Not Yet Filled:

- Computer Science and Mathematics Teacher – High School
- Physical Ed, Adaptive Physical Ed and Health Teacher – High School
- Educational Sign Language Interpreter – High School
- Speech and Language Pathologist – Northside and Middle School
- Special Education Aide – Northside
- Curriculum and Instruction Administrative Assistant – District Office
- Nutrition Team Employee – High School
- Substitute Nutrition Team Employees – District Wide
- Substitute Teachers – District Wide
- Substitute Aides – District Wide

5. Leave of Absence:

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SCHOOL DISTRICT OF MILTON
Milton, Wisconsin

2016-2017 SCHOOL YEAR

GIFTS & DONATIONS FOR BOARD APPROVAL/ACCEPTANCE
Monday, March 13, 2017

<u>From</u>	<u>Amount</u>	<u>For</u>
Consolidated School P.I.E.	\$335.61	Field Trip Admission & Bus
Friends of Northside	\$2,613.56	Picnic Tables
Friends of Northside	\$600.00	4 th Grade Field Trip
Todd Babcock	\$90.00	MHS Ice Fishing Club
Don Vruwink	\$500.00	MHS Discovering Democracy
Kona Ice	<u>\$87.20</u>	MHS Forensics
TOTAL	\$4,226.37	
