



SCHOOL DISTRICT OF MILTON
Milton, Wisconsin

BOARD OF EDUCATION MEETING AGENDA

Monday, September 12, 2016

District Office Professional Development Center – 6:30 PM

- I. Approval of Agenda
- II. Approval of Minutes
- III. Approval of Vouchers
- IV. Public Comment
- V. Student Council Report
- VI. Building/Department Announcements
- VII. Referendum Update
- VIII. Summer School Report – Sarah Stuckey
- IX. Discussion and Possible Approval of Extended Travel Requests
 - A. Northside MacKenzie Environmental Field Trip – Sarah Stuckey
 - B. Milton High School Extended Travel Requests – Tara Huber
- X. Discussion and Possible Approval of 2016-17 Open Enrollment Alternative Applications
- XI. Miscellaneous
 - A. Staffing
 - B. Gifts and Donations
 - C. Meeting Dates

This meeting notice may be supplemented in order to comply with Wisconsin's open meetings law. If this notice is supplemented, the final notice will be posted and provided to the media no later than 24 hours prior to this meeting or no later than 2 hours prior to the meeting, in the event of an emergency.

SCHOOL DISTRICT OF MILTON
Milton, Wisconsin

BOARD OF EDUCATION MEETING MINUTES

Monday, August 29, 2016

District Office

Board President, Jon Cruzan, called the meeting to order at 6:32 p.m. Board members present: Betsy Lubke, Bob Cullen, Tom Westrick, Shelly Crull-Hanke and Karen Hall. Absent: Don Vruwink.

I. Approval of Agenda

A motion was made by Bob Cullen and seconded by Betsy Lubke to approve the agenda as presented. Motion carried.

II. Approval of Minutes

A motion was made by Betsy Lubke and seconded by Shelly Crull-Hanke to approve the minutes for the regular meeting held on August 8, 2016 and the special meeting held on August 23, 2016 as presented. Motion carried.

III. Approval of Vouchers

A motion was made by Tom Westrick and seconded by Betsy Lubke to approve Bank of Milton vouchers totaling \$682,155.30 representing Funds 10, 20, 50, 80, and 90. Voids totaling \$145.26. Motion carried.

IV. Public Comment

V. Referendum Update

VI. Seclusion and Restraint Report – Susan Probst

VII. Discussion and Possible Approval of Equitable Services Report – Susan Probst

A motion was made by Tom Westrick and seconded by Betsy Lubke to approve the Equitable Services Report as presented. Motion carried.

VIII. PBIS Update – Jen Cramer and Tara Huber

IX. Finance Committee Report – Bob Cullen

A. Discussion and Possible Approval of Parking Lot Expansion and Traffic Flow Project at Schilberg Park

This item was discussed, with possible approval postponed to a future date to be determined.

B. Discussion and Possible Approval of 2016-17 Preliminary Budget

A motion was made by Tom Westrick and seconded by Bob Cullen to approve the 2016-17 All Fund Preliminary Budget as presented in the recommended format for budget adoption. Motion carried.

C. Update on 2016-17 Living Document – Stephen Schantz

D. Update on Engagement Letter with Robert W. Baird

BOARD OF EDUCATION MEETING MINUTES

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X. Discussion and Possible Approval of Annual Meeting 9/26/16

A motion was made by Betsy Lubke and seconded by Tom Westrick to hold the annual meeting for the School District of Milton on Monday, September 26, 2016 at Northside Intermediate School, commencing at 6:30 p.m. Motion carried.

XI. Discussion and Possible Approval of 2016-17 Open Enrollment Alternative Applications

A motion was made by Tom Westrick and seconded by Bob Cullen to approve the 2016-17 open enrollment alternative applications as presented. Motion carried.

XII. Miscellaneous

A. Staffing

A motion was made by Tom Westrick and seconded by Betsy Lubke to approve the staffing report as presented; including contracts/letters of employment for Erik Meinertz, Teresa Plawman, Bradley Minguely, Pamela Neuzil, Sara Longhenry, Peggy Taylor, Christine Watson, Sheri Lopez, Andrew Garcia, Helen Grogan, Meghan Sherratt, Laura Tsakonas, Heather Baldwin, Jennifer Steinke, Yvonne Adams and Cindy Crebbin; the resignations of Jacqueline LaDew and Cheryl Dean-Bouton; and the retirement of Ellen Cummings. Motion carried.

B. Gifts & Donations

A motion was made by Bob Cullen and seconded by Tom Westrick to accept the following gifts and donations with gratitude:

Target – Take Charge of Education	\$766.04	Furniture for Milton West
Lifetouch National School Studios	\$103.80	Furniture for Milton West
Knapton Musik Knotes	\$150.00	MHS Band Golf Outing
Milton Propane	\$100.00	MHS Band Golf Outing
Fagan Automotive	\$100.00	MHS Band Golf Outing
Pete & Sarah Stuckey	\$100.00	MHS Band Golf Outing
David Nelson	<u>\$250.00</u>	MHS Band Golf Outing

TOTAL **\$1,569.84**

Motion carried.

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C. Meeting Dates

Sept. 12, 2016	School Board Meeting	6:30 p.m.	District Office-PDC
Sept. 26, 2016	Annual/School Board Meeting	6:30 p.m.	Northside Intermediate

A motion was made by Betsy Lubke and seconded by Bob Cullen to adjourn the meeting at 7:25 p.m.
Motion carried. Meeting adjourned.

Minutes approved September 12, 2016

Jon Cruzan
Board President



Summer School Highlights- 2016

Milton's Summer School Program served approximately 1698 participants in grades PreK-12. Many of these students took two enrichment courses through our summer school program. Some of these students could not be reported in our membership count, as 23 were nonresidents and 74 were open enrollment students enrolled in our classes. Last year we had 17 nonresidents and 92 open enrollment students. **Our resident FTE for this year is 92.** The table below illustrates the FTE over the past few years.

Year	Resident FTE
2006	101
2007	101
2008	98
2009	94
2010	97
2011	82
2012	84
2013	81
2014	74
2015	88
2016	92

Every year we discontinue or cancel some courses in order to be able to add new selections. This past year, we shifted the amount of staff covering some courses in order to reallocate these funds to offer more new courses.

Courses Added:

Storybook Art
 American Girl
 Creation Station
 Technology Leaders in Training
 Personal Fitness and Leisure Fun
 Introduction to Computer Science
 Girls Weightlifting

Factors that affect enrollment:

- Number of courses offered and/or course fees
- Enrollment and attendance rates in the courses
- Calendar issues
- Transportation
- Non-resident and Open Enrollment students' membership cannot be included in our membership calculations per DPI

2016 Highlights:

- Matt Biederwolf and Sarah Warren joined summer school staff as co-administrator and administrative assistant of summer school.
- Online Registration through Skyward Family Access was successful.
- We offered 4-week enrichment and remedial summer school courses and 6-week academic make-up courses and courses for high school credit.
- Some courses run on alternative schedule such as: Jump Start to Pre-K, Band Lessons, Band Clinics, Power Volleyball, Making the Move, High School 101, Summer Weight Training, and AP English Boot Camp.
- Over 100 students participated in HS Band Clinics and Summer Weight Training courses.
- Summer School fun was captured and shared through district's Facebook page & video on District's You Tube channel
- Families engaged by transporting students, attending Creative Dramatics performances, Arts and Crafts Gallery, the Milton West Patriotic Parade, and many other ways.



Northside Intermediate School

Preparing all students for academic achievement and life success

September 7, 2016

Dear Mr. Schigur and Milton School Board,

We are writing to request permission for Milton's sixth graders to participate in an overnight field trip to the MacKenzie Environmental Center in Poynette, Wisconsin again this fall pursuant to Board Policy JH. Milton's sixth graders have participated in Outdoor Education at MacKenzie for around forty years. The following proposal will outline the dates, number of chaperones, student activities, and the financial plan.

Section	Date	Homeroms Attending	Number of Students	Number of chaperones	Number of Parent Volunteers (cooks)
A	Sept. 26-27	Agnew, Devine, ½ SperryFrazier	Approx. 61	8	5
B	Sept. 28-29	Pero, Laskowski, ½ SperryFrazier	Approx. 61	7	5
C	Oct. 3-4	Losching, Baker, ½ Tranter	Approx. 61	8	5
D	Oct. 5-6	Hemp, Hamilton, ½ Tranter	Approx. 61	8	5

Itinerary

The students will depart Northside at 9:00 on their first day of the trip, will travel by Riteway Bus, and will engage in the activities described below upon arrival until they load the busses at 5:00 the following day. We arrive back at Northside at approximately 6:30 PM on the second day. I'd be happy to provide a detailed itinerary at your request.

Students will participate in several educational activities at Outdoor Education including:

- Touring the MacKenzie Environmental Center (logging museum, conservation museum, wildlife exhibit, nature trails, etc.)
- Participating in a classroom activity on predators and prey
- Going on a nature hike
- Participating in a Stream Study
- Participating in a woodcutting activity
- Creating skits
- Sing along at a campfire
- Team building activities

Financial Plan

The district pays each staff member a stipend to teach at Outdoor Education as well as a stipend to the coordinators, as outlined in the Appendix D of the Teacher Handbook. Each student pays a \$57 fee to attend Outdoor Education. This covers the cost of the busses, food, and lodging for the trip. Students bring the money to school and the classroom teachers follow the district money-handling guidelines to record moneys collected. Fees are then deposited into the district's Outdoor Education Fees account.

Students may bring money along to purchase a souvenir (sweatshirt, hat, postcard, etc.). With the exception of the stipends, the costs for this field trip are accounted for in the Northside Building Budget. These expenses include paying for the food to be delivered to MacKenzie and supplies for lessons, for an estimated total of \$300. The



Northside Intermediate School

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Friends of Northside, our parent organization, provides scholarships to the students who cannot afford the \$57.00 fee.

Thank you for your consideration of this proposal. We are all excited about this opportunity to provide this hands-on learning experience for our sixth graders.

Sincerely,

Kim Sperry Frazier
NIS Teacher and Outdoor Education Coordinator

Emily Smith
NIS teacher and Outdoor Education Coordinator

Sarah Stuckey
Principal, Northside Intermediate School

Milton High School Extended Field Trip Requests

Monday, September 12, 2016

Organization	Trip Description	Dates	Number of Students	Meets Ratio of Chaperones to Students	Student Activity Account (if used)
FBLA	Milwaukee, WI Students will network with other FBLA members across the U.S. and attend workshops on leadership, professionalism, etc.	11/4-11/5, 2016	7-10	Yes	FBLA
Discovering Democracy	Washington D.C. US Gov students travel to our nation's capital for an educational and fun field study.	4/3-4/10, 2017	30	Yes	Discovering Democracy

SCHOOL DISTRICT OF MILTON
Milton, Wisconsin

2016-2017 SCHOOL YEAR

GIFTS & DONATIONS FOR BOARD APPROVAL/ACCEPTANCE

Monday, September 12, 2016

<u>From</u>	<u>Amount</u>	<u>For</u>
Wilson Leong	\$100.00	MHS Band
Denise Falk	<u>\$50.00</u>	MHS Boys' Soccer
TOTAL	\$150.00	
