

**SCHOOL DISTRICT OF MILTON**  
**Milton, Wisconsin**

BOARD OF EDUCATION MEETING MINUTES  
Monday, February 13, 2017  
District Office

Board President, Jon Cruzan, called the meeting to order at 6:35 p.m. Board members present: Bob Cullen, Betsy Lubke, Don Vruwink, Karen Hall and Shelly Crull-Hanke. Absent: Tom Westrick. Student representatives present: Marci Mitchell-Hallett and Sean Harvatine.

I. Approval of Agenda

A motion was made by Betsy Lubke and seconded by Don Vruwink to approve the agenda, tabling item VIII. New Student Online Enrollment. Motion carried.

II. Approval of Minutes

A motion was made by Betsy Lubke and seconded by Karen Hall to approve the minutes for the regular meeting held on January 23, 2017 as presented. Motion carried.

III. Approval of Vouchers

A motion was made by Bob Cullen and seconded by Don Vruwink to approve the Bank of Milton vouchers totaling \$1,051,541.10 representing Funds 10, 20, 50, 80, and 90. Voids \$1,000. Motion carried.

IV. Public Comment

V. Student Council Report

VI. Building/Department Announcements

VII. Referendum Update

~~VIII. New Student Online Enrollment – Ed Snow – Tabled~~

IX. Human Resources Committee Report – Betsy Lubke

- A. Payroll Survey
- B. Update on Employee Handbooks
- C. Update on Teacher Matrices
- D. Update on Retiree Letters/Removal of Long-Term Care Benefit
- E. Update on Employee Assistance Program (EAP)
- F. Update on Wellness Program

X. Curriculum Committee Report – Bob Cullen

- A. 2016-2017 Mid-Year Curriculum Update
- B. Discussion of Comprehensive Plan to Address UW Remedial Report

XI. Discussion and Possible Approval of High School Extended Travel Request

A motion was made by Bob Cullen and seconded by Shelly Crull-Hanke to approve the high school extended travel request as presented. Motion carried.

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XII. Discussion and Possible Approval of 2017-18 School Year Calendar

A motion was made by Karen Hall and seconded by Bob Cullen to approve the 2017-18 school year calendar as presented. Motion carried.

XIII. Second Friday in January Pupil Count

XIV. Discussion and Possible Approval of 2016-17 Open Enrollment Alternative Applications

A motion was made by Don Vruwink and seconded by Karen Hall to approve the 2016-17 open enrollment alternative applications as presented. Motion carried.

XV. Miscellaneous

A. Staffing

A motion was made by Betsy Lubke and seconded by Don Vruwink to approve the staffing report as presented; including a contract/letter of employment for Kimberly Sears; and the resignation of Kristin Klatt. Motion carried.

B. Gifts & Donations

A motion was made by Bob Cullen and seconded by Betsy Lubke to accept the following gifts and donations with gratitude:

Milton East Parents' Group	\$1,155.00	Kindergarten Field Trips
Milton East Parents' Group	\$749.00	2 <sup>nd</sup> Grade Field Trip
North Lima Presbyterian Church	\$150.00	Milton West 3 <sup>rd</sup> Grade – Classroom Materials
James & Jackie Naughton	\$100.00	MHS Forensics
Jim's Carts & Parts, LLC	\$100.00	MHS Forensics
Block Diesel	\$500.00	MHS Supermileage Team
Milton Marlins Swim Club	\$2,930.00	MHS Pool – Swim Pace Clocks
Jack Fish Memorial Fund	<u>\$505.00</u>	MHS Athletics Programs
	<b>TOTAL</b>	<b>\$6,189.00</b>

Motion carried.

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C. Meeting Dates


Feb. 22, 2017	Finance Committee Meeting	10:00 a.m.	District Office
Feb. 27, 2017	School Board Meeting	6:30 p.m.	District Office-PDC
Mar. 3, 2017	Human Resources Committee Meeting	1:00 p.m.	District Office
Mar. 13, 2017	School Board Meeting	6:30 p.m.	District Office-PDC

D. Motion to go Into Executive Session 19.85 (1) (c)

A motion was made by Betsy Lubke and seconded by Karen Hall to go into executive session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. [District Administrator Annual Performance Review] Polled vote: Betsy Lubke (yes), Don Vruwink (yes), Shelly Crull-Hanke (yes), Bob Cullen (yes), Karen Hall (yes), and Jon Cruzan (yes). Motion carried.

A motion was made by Bob Cullen and seconded by Don Vruwink to adjourn the meeting at 9:45 p.m. Motion carried. Meeting adjourned.

Minutes approved February 27, 2017

  
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Jon Cruzan  
Board President