

Project Status Report for

School District of Milton

Period of December 20, 2019 – January 24, 2020

Design Phase Progress

- At the January 16 Design Session, a thorough review, or “page turn” was conducted by PRA and the MEP consultants for the Middle School. Key District personnel, including Principal Matt Biederwolf were in attendance. The purpose of this session was to allow all stakeholders to review the design as it nears completion. This meeting provides a forum for last minute changes and improvements before PRA completes the construction documents – which are due February 7, 2020.
- On January 9, 2020 MSD, PRA, and HFD interviewed the three final candidates for the FF&E (Fixtures, Furniture, and Equipment) vendor position. The finalists (from an initial field of 11) were Emmons Business Interiors, Atmosphere Inc., and Demco. Emmons Business Interiors was selected based on their pricing proposal, personnel, and strong references. The kickoff meeting with Emmons occurred on January 23, 2020. Key milestone dates were identified, and furniture needs for specific spaces at the elementary schools were reviewed. See Cost Tracking section for design expenses saved.
- At the January 13, 2020 Board meeting PRA and JP Cullen reported on the results of the DD estimate for the High School. The DD estimate included pricing feedback from a number of trades who reviewed the drawings, as well as detailed take-offs from the Cullen team. Dan Swanson from JPC reported that the DD estimate was “on budget” and MSD authorized PRA to proceed with Construction Documents. CD’s for the High School are expected to be complete and ready for bidding in early March.

Construction Phase Progress

- At East Elementary School foundation and underground work on the new addition is now complete, except for the slab on grade. Block walls have begun inside the temporary weatherproof enclosure at the foundation perimeter. Steel joist and deck have been scheduled for mid-February. The slab on grade will be poured after the roof deck is installed.
- At West Elementary School excavation work for footings and foundation are nearing completion. Underground work will be completed by the January 28, 2020, and slab on grade is scheduled for January 30, 2020.
- At Harmony, foundation work is in progress. MEP underground will begin January 27, 2020 and the slab on grade is scheduled for February 10, 2020.
- East, West, and Harmony are all meeting scheduled milestone dates.
- On-site construction progress meeting for the Elementary Schools are being held every other Thursday at Cullen’s field office. In attendance are Cullen’s project manager and field personnel, PRA, HFD, and the District. Safety, construction schedule, material submittals, and requests for information are routinely reviewed at each meeting.
- Our anticipated construction schedule is currently:
 - Elementary Schools November 2019 – August 2020
 - Middle School Addition June 2020 – January 2021
 - Middle School Renovation June 2020 – August 2021
 - High School Addition April 2020 – May 2021
 - High School Renovation Phase I June 2020 – August 2020
 - High School Renovation Phase II January 2021 – August 2021

Project Status Report (continued)

Upcoming Activities

- Design sessions to be conducted on January 30 and February 13.
- Next meeting with FF&E vendor, Emmons, PRA, and SDM to be held February 5, 2020.
- Asbestos abatement to take place during Spring Break (March 23 – 27) at East.
- Middle School Bid Documents due February 7, 2020
- Key milestones for SDM BOE
 - Tentative Bid date for Middle School – March 17, 2020
 - Tentative Bid date for High School – April 14, 2020

Cost Tracking

- We have now realized cost savings within the FF&E process due to the alternate procurement strategy HFD promoted. Design expenses had been proposed at 8% of FF&E budget. Through our hybrid approach to design (Vendor assuming partial role) that expense was reduced to 4% of the FF&E budget.
- HFD continues to track budget and costs on a weekly basis.
- Attached is the Master Budget monthly board summary.