

Project Status Report for

School District of Milton

Period of November 21, 2019 – December 20, 2019

Design Phase Progress

- A Design Session was conducted on December 19. This session included an update by PRA on the status of plan reviews for Harmony and the High School, a discussion of the High School Design Development estimate presented by JP Cullen, and a detailed presentation of the audio-visual design for the High School by Professional Audio Consultants.
- At the Design Session, a comprehensive review of the specified door hardware was conducted for each school - allowing Stephen Schantz and the design team to review access, function and security for each location.
- On December 10, 2019 a meeting was held with the Elementary School Principals to review FF&E (Furniture, Fixtures, and Equipment) requirements for classrooms and common areas at each school. Classroom furniture and equipment needs were determined, and technology requirements were also reviewed.
- An RFP (Request for Proposal) was drafted by Huffman Facility Development and sent to thirteen FF&E vendors on December 9, 2019. Proposals are due Friday December 20, 2019. A meeting has been scheduled for December 27, 2019 to review the submitted proposals and determine who the District will interview. Interviews will be conducted the week of January 6, 2020 to determine who the District will hire to manage and price FF&E items for each school.
- Given the upcoming busy bid market, the team is evaluating the pros and cons of issuing early “bid packages” particularly for earthwork in order to insure a commitment for the necessary equipment and manpower prior to the “Spring / Summer Blitz”

Construction Phase Progress

- At East Elementary School foundation work on the new addition has been progressing. Footings and foundation walls are nearing completion. Underground plumbing and electrical work are underway in preparation for the slab pour scheduled for next week.
- At West Elementary School excavation work for footings and foundation began Monday December 16, 2019.
- Construction fencing is now in place at Harmony, in anticipation of foundation earthwork beginning early January.
- On-site construction progress meeting for the Elementary Schools are being held every other Thursday at Cullen’s field office. In attendance are Cullen’s project manager and field personnel, PRA, HFD, and the District. Safety, construction schedule, material submittals, and requests for information are routinely reviewed at each meeting.
- Utility relocations for East, West, and the High School are complete.
- The District, PRA, JP Cullen, and HFD are discussing strategies for bidding the Middle School and High School this Spring. The goal is to determine the best approach that will yield the highest level of subcontractor participation in these two projects. Options on the table include combining both schools into one bid package, contacting subcontractors to determine the bid market for Spring 2020, meeting with the Labor Unions to help generate interest, and considering the value of taking on a trade partner ie, Electrical or HVAC subcontractor in order to manage help manage trade cost and reserve the necessary manpower to service the projects.
- Our anticipated construction schedule is currently:
 - Elementary Schools November 2019 – August 2020
 - Middle School Addition June 2020 – January 2021

- Middle School Renovation June 2020 – August 2021
- High School Addition April 2020 – May 2021
- High School Renovation Phase I June 2020 – August 2020
- High School Renovation Phase II January 2021 – August 2021

Project Status Report (continued)

Upcoming Activities

- FF&E proposals will be reviewed on December 27, 2019 at the district Office.
- Design sessions to be conducted on January 9 and January 16.
- A “page turn” review of the Middle School construction drawings will be held January 16, 2020.
- Finalize technology requirements for classrooms and common spaces
- Key milestones for SDM BOE
 - January 13 High School DD drawing approval
 - Tentative Bid date for Middle School – March 17, 2020
 - Tentative Bid date for High School – April 14, 2020

Cost Tracking

- HFD continues to track budget and costs on a weekly basis.
- Attached is the Master Budget monthly board summary.

12/20/19

**Milton School District 2019 Referendum Projects
BUDGET SUMMARY**

DESCRIPTION	BUDGET	FINAL PROJECTED COST	PAYMENTS TO DATE	% Complete
Pre-Development	107,660	113,660	55,488	48.82%
Professional Services <i>Design, Project Mgmt, Legal, Quality Testing</i>	3,924,459	3,924,459	1,080,411	27.53%
Owner Provided Equipment <i>Furnishings, Service Equipment, IT Equipment, Signage</i>	1,193,816	1,193,816	0	0.00%
Construction <i>Building and Site Development</i>	54,031,464	54,031,494	954,441	1.77%
Other Project Expense <i>Bond expenses, Legal Fees , Moving</i>	22,500	22,500	763	3.39%
Income <i>Bond income, Friends of Milton Pool, Focus on E</i>	(950,099)	(950,099)	0	0.00%
Owner Contingency	1,570,200	1,564,170	0	0.00%
TOTAL	59,900,000	59,900,000	2,091,102	3.49%
FINAL PROJECTED COST	<u>59,900,000.00</u>			
Balance - Under / (Over)	<u>0.00</u>			