



School District of Milton

*Opportunity · Achievement
Community*

Timothy J. Schigur
District Administrator

Mary Ellen Van Valin
Director of Business Services

Susan L. Probst
Director of Student Services

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Director of Curriculum & Instruction

January 2, 2018

VACANCY NOTICE

Job Description:

The School District of Milton is seeking an energetic individual for a **Special Education Aide** position at Milton Middle School. The employee will be working 5.50 hours per day (27.50 hours per week). The position will begin January 2018 and will start at 8:30 a.m. and end at 2:00 p.m. A competitive wage is offered.

Qualifications:

The School District of Milton is seeking an individual who will be able to assist teachers and students with disabilities, including academic support, transporting, clerical duties as well as potential personal care. Candidates should be organized, have strong communication skills, have a valid Wisconsin driver's license, lift 80 pounds, and be able to collaboratively work with others.

To Apply:

Submit a cover letter, and resume via WECAN (**vacancy id#: 24222**).

Application Deadline:

Submit all materials via WECAN by **January 16, 2018**.

District Description:

The School District of Milton, in an active partnership with families and the community, will work to prepare our students for academic achievement and lifetime success - instilling in students the passion and drive to continue learning for a lifetime. Milton is a strong and growing school community with a committed staff that shares a passion for teaching and learning.

The School District of Milton does not discriminate in any manner contrary to law or justice on the basis of race, color, sex, age, sexual orientation, religion, disability, veteran's status or national origin in its employment opportunities.