



School District of Milton

*Opportunity · Achievement
Community*

Timothy J. Schigur
District Administrator

Mary Ellen Van Valin
Director of Business Services

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Director of Student Services

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Director of Curriculum & Instruction

September 13, 2016

VACANCY NOTICE

Job Description:

The School District of Milton is hiring **Substitute Custodians** for the district. Duties include a variety of cleaning tasks including to vacuum, sweep, mop floors; empty trash; scour and sanitize restroom facilities, sinks and water fountains; unload equipment, supplies and materials; set up for activities and athletic events. The Substitute Custodian rate is \$10.20 per hour. This is an on-call position, and there is no guarantee of hours.

Qualifications:

The School District of Milton is seeking individuals who have cleaning experience, have the knowledge to make minor repairs and do quality painting. Candidates should be organized, have strong communication skills, be able to work under minimal supervision and collaboratively work with others. High school diploma or equivalent required. Physical abilities include lifting/moving, bending, stooping, climbing and reaching.

To Apply:

Submit a cover letter, resume, and completed district application to:

School District of Milton
Human Resources Department
448 East High Street
Milton, WI 53563
Fax: 608-868-9215

Email: tukiendorfc@milton.k12.wi.us

Applications may be picked up at the School District of Milton's District Office.

Application Deadline:

Submit all materials via mail, fax or email as soon as possible. **These positions will remain open until filled.**

District Description:

The School District of Milton, in an active partnership with families and the community, will work to prepare our students for academic achievement and lifetime success - instilling in students the passion and drive to continue learning for a lifetime. Milton is a strong and growing school community with a committed staff that shares a passion for teaching and learning. The School District of Milton does not discriminate in any manner contrary to law or justice on the basis of race, color, sex, age, sexual orientation, religion, disability, veteran's status or national origin in its employment opportunities.