

**SCHOOL DISTRICT OF MILTON**  
**Milton, Wisconsin**

BOARD OF EDUCATION MEETING MINUTES

Monday, April 25, 2016

District Office

Board President, Jon Cruzan, called the meeting to order at 6:32 p.m. Board members present: Bob Cullen, Betsy Lubke, Tom Westrick, Shelly Crull-Hanke and Don Vruwink. Absent: None. Student representative present: Anna Harvatine.

I. Oath of Office -- Betsy Lubke and Don Vruwink

II. Election of Board Officers and CESA 2 Delegate

A motion was made by Bob Cullen and seconded by Tom Westrick to nominate Jon Cruzan as President and to close the nominations and cast a unanimous ballot for Jon Cruzan as President. Motion carried.

A motion was made by Shelly Crull-Hanke and seconded by Don Vruwink to nominate Bob Cullen as Vice President and to close the nominations and cast a unanimous ballot for Bob Cullen as Vice President. Motion carried.

A motion was made by Tom Westrick and seconded by Don Vruwink to nominate Betsy Lubke as Clerk and to close the nominations and cast a unanimous ballot for Betsy Lubke as Clerk. Motion carried.

A motion was made by Betsy Lubke and seconded by Bob Cullen to nominate Tom Westrick as Treasurer and to close the nominations and cast a unanimous ballot for Tom Westrick as Treasurer. Motion carried.

A motion was made by Bob Cullen and seconded by Tom Westrick to nominate Don Vruwink as CESA 2 Delegate and to close the nominations and cast a unanimous ballot for Don Vruwink as CESA 2 Delegate. Motion carried.

III. Approval of Agenda

A motion was made by Tom Westrick and seconded by Bob Cullen to approve the agenda as presented. Motion carried.

IV. Approval of Minutes

A motion was made by Tom Westrick and seconded by Betsy Lubke to approve the minutes for the regular meeting held on April 11, 2016 as presented. Motion carried.

V. Approval of Vouchers

A motion was made by Tom Westrick and seconded by Don Vruwink to approve Bank of Milton vouchers totaling \$220,220.93 representing Funds 10, 20, 50, 80, and 90. Voids totaling \$290.00. Motion carried.

VI. Public Comment

VII. Student Council Report

VIII. Legislative Issues

IX. Update on Board Listening Sessions

BOARD OF EDUCATION MEETING MINUTES

Monday, April 25, 2016

Page 2

X. Update on FACT Meetings – Shelly Crull-Hanke

XI. Possible Approval of Updated Facilities Advisory Community Team (FACT) Roster

A motion was made by Tom Westrick and seconded by Shelly Crull-Hanke to approve the process recommended by Barry Brandt and Lesley Hammer, Facilities Advisory Community Team (FACT) Co-chairs, to replace two (2) members of FACT as presented. Motion carried.

XII. Discussion and Possible Approval of Procedure to Fill Vacant Board Seat

A motion was made by Don Vruwink and seconded by Shelly Crull-Hanke to appoint former Board member Al Roehl to fill the vacant Board seat. Polled vote: Don Vruwink (yes), Shelly Crull-Hanke (yes), Tom Westrick (no), Betsy Lubke (no), Bob Cullen (no) and Jon Cruzan (no). Motion failed 4-2.

A motion was made by Betsy Lubke and seconded by Tom Westrick to appoint the next runner up from the last election, Karen Hall, to fill the vacant Board seat. Polled vote: Don Vruwink (yes), Shelly Crull-Hanke (no), Tom Westrick (yes), Betsy Lubke (yes), Bob Cullen (yes) and Jon Cruzan (yes). Motion carried 5-1.

XIII. Discussion and Possible Approval of High School Extended Field Trip Requests – Jeremy Bilhorn

A motion was made by Bob Cullen and seconded by Don Vruwink to approve the high school extended field trip requests as presented. Motion carried.

XIV. Discussion and Possible Approval of 2016-17 School Fees and Meal Prices

A motion was made by Tom Westrick and seconded by Betsy Lubke to approve the 2016-17 school fees and meal prices as presented. Motion carried.

XV. Discussion and Possible Approval of Plunkett Raysich Architects, LLP (PRA) Contract Addendum

A motion was made by Tom Westrick and seconded by Bob Cullen to approve the contract addendum with Plunkett Raysich Architects, LLP (PRA) as presented. Motion carried.

XVI. Discussion and Possible Approval of Resolution Authorizing the Gift of Real Property Located at 120 Parkview Drive (Tax Parcel #25711402) from the City of Milton and Related Offer to Purchase and Other Contract Documents (Milton East Elementary Parking and Traffic Flow Project)

A motion was made by Tom Westrick and seconded by Don Vruwink to approve the Resolution authorizing the gift of real property located at 120 Parkview Drive (tax parcel #25711402) from the City of Milton and related offer to purchase and other contract documents as presented. Motion carried.

XVII. Human Resources Committee Report – Betsy Lubke

- A. Status of Long-Term Care Plan
- B. Update on Health Insurance Direct Bill Retirees
- C. Discussion on Benefits Advisory Group Meeting (4/7/16)
- D. Discussion and Possible Approval of Support Staff Wages

A motion was made by Betsy Lubke and seconded by Shelly Crull-Hanke to approve the support staff wages as previously discussed and presented in closed session. Motion carried.

BOARD OF EDUCATION MEETING MINUTES

Monday, April 25, 2016

Page 3

XVIII. Human Resources Committee/Benefits Advisory Group Report – Betsy Lubke

- A. Teacher and Support Staff Handbook Update
- B. Status of Long-Term Care Plan
- C. Comparison of Point of Service (POS) and Health Maintenance Organization (HMO) Plans
- D. Biometric Testing
- E. Cadillac Tax and Affordable Care Act (ACA) Updates

XIX. Discussion and Approval of Open Enrollment Alternative Applications

A motion was made by Tom Westrick and seconded by Bob Cullen to approve the open enrollment alternative applications as presented. Motion carried.

XX. Miscellaneous

A. Staffing

A motion was made by Betsy Lubke and seconded by Tom Westrick to approve the staffing reports as presented; including contracts/letter of employment for Renee Ochs, Matthew Sperger and Jessica Brown; resignations of Lana Vande Hei, Jennifer Peterson, Leanne Wecker, Christine Larsen, Janet Green (Board Member), Joshua Cash and Joseph Carmody; and the retirements of Thomas Soergel and Toni Kollmansberger. Motion carried.

B. Gifts & Donations

A motion was made by Tom Westrick and seconded by Don Vruwink to accept the following gifts and donations with gratitude:

Milton East Parents' Group	\$968.00	1 <sup>st</sup> Grade Field Trip
Milton East Parents' Group	\$1,185.00	2 <sup>nd</sup> Grade Field Trip
Friend of Northside	\$1,247.00	SMART Board
Cambeck Petroleum Corp.	\$500.00	NIS Math & Science Programs
MMS Parents' Group	\$1,641.00	8 <sup>th</sup> Grade Field Trip
MMS Parents' Group	\$1,500.00	Engineering Expo Field Trip
Advanced Tooling, Inc.	\$500.00	MHS Discovering Democracy Trip
Milton Soccer Club	\$500.00	MHS Boys' Soccer Team
Packer Fastener & Supply	\$100.00	MHS STEM HMV
Milton Girls' Basketball Boosters	\$500.00	Bus for Regionals
Milton Choir Parents	\$11,306.00	Bus Upgrade for Competitions

BOARD OF EDUCATION MEETING MINUTES

Monday, April 25, 2016

Page 4

Nasco	\$1,194.61	Badger Conference Art Show
Milton Lions Club	\$300.00	District ELL Program
Mike Pierce	<u>\$180.00</u>	Copies of “Images of America-MILTON” Books for District School Buildings
<b>TOTAL</b>	<b>\$21,621.61</b>	

P.A.W.S.	\$493.33	Phy Ed Materials
Target – Take Charge of Education	\$906.76	West – Classroom Materials
Friends of Northside	\$223.08	Music/Art Supplies
Friends of Northside	\$419.95	Special Education – Stove
Friends of Northside	\$1,513.10	5 <sup>th</sup> Grade – Tallman House
MMS Parents’ Group	\$421.12	Brewer Game Trip
BCP Transportation, Inc.	\$325.00	Free Shipping – MMS Skids of Water for Flint Michigan (Donation)
Advanced Tooling, Inc.	\$500.00	MHS Discovering Democracy Trip
Packer Fastener & Supply	\$100.00	MHS STEM Club – HMV
Milton Soccer Club	\$500.00	MHS Boys’ Soccer
NASCO	\$1,194.61	District – Badger Conference Art Show
Mark and Kasey Reed Family – in Memory of Gail Reed	<u>\$250.00</u>	SDM Speech & Language Dept. – iTunes Card
<b>TOTAL</b>	<b>\$6,846.95</b>	

Motion carried.

C. Meeting Dates

Apr. 26, 2016	Listening Session	6:00 p.m.	Blackhawk Tech/Milton
Apr. 27, 2016	FACT Meeting	6:00 p.m.	Milton High School
May 6, 2016	Human Resources Committee Meeting	1:00 p.m.	District Office
May 9, 2016	School Board Meeting	6:30 p.m.	District Office-PDC
May 11, 2016	FACT Meeting	6:00 p.m.	TBD


BOARD OF EDUCATION MEETING MINUTES

Monday, April 25, 2016

Page 5

A motion was made by Don Vruwink and seconded by Shelly Crull-Hanke to adjourn the meeting at 7:53 p.m.  
Motion carried. Meeting adjourned.

Minutes approved May 9, 2016

  
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Jon Cruzan  
Board President