



**School District of Milton**  
*Opportunity · Achievement  
Community*

## School District of Milton

### **School District of Milton Medication Policy**

If it is necessary for school personnel to give your student medication at school the following guidelines have been established by State Regulations and the School District of Milton.

1. For medication prescribed by a physician, a school medication permission form must be filled out. **Both the physician and the parent must fill out and sign this form.** A copy of this form may be obtained from the school office. This form must be provided to the school **before** school personnel will give the medication. **Asthma inhalers are a prescribed medication and require a physician and parent signature.**
2. Prescribed medications brought to the school **must be in the prescription container** and have the following printed information: **student's full name, name of medication, exact time medication is to be given, physician's name, and the exact amount of the medication.**
3. A physician's written order is necessary if the dosage of the prescribed medication is to be changed.
4. A medication permission form is only good for one (1) school year.

When over the counter/nonprescription medication is to be given by school personnel, a medication permission form must be completed by a parent or guardian with specific instructions for administering. The medication needs to be in a brand new original container with the student's name, amount, time, and reason to be given. If a student has permission to self-medicate while at school a signed statement from the parent/guardian must be on file in the school office.

Please call me if you have any questions regarding these policies.

Thank you,

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Northside and Elementary Schools

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Middle School and High School